User Manual

For

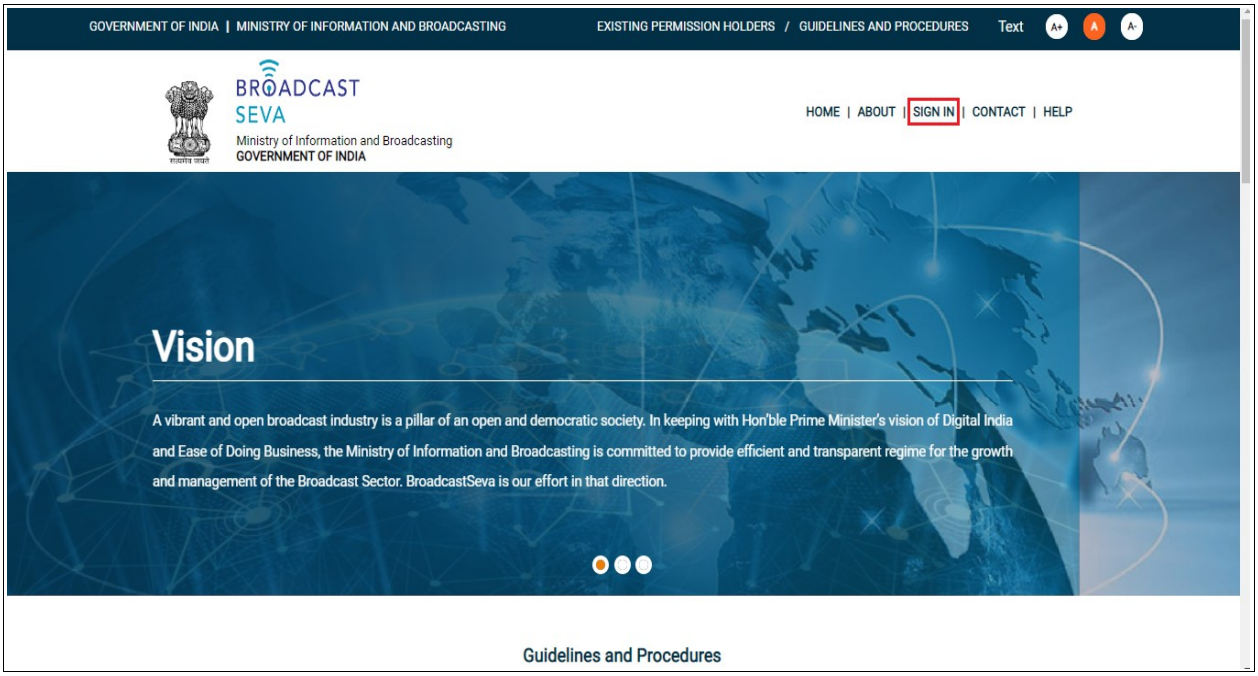
Annexure III – Calculation of Gross Revenue (GR)

Private FM Channels

Broadcast Seva

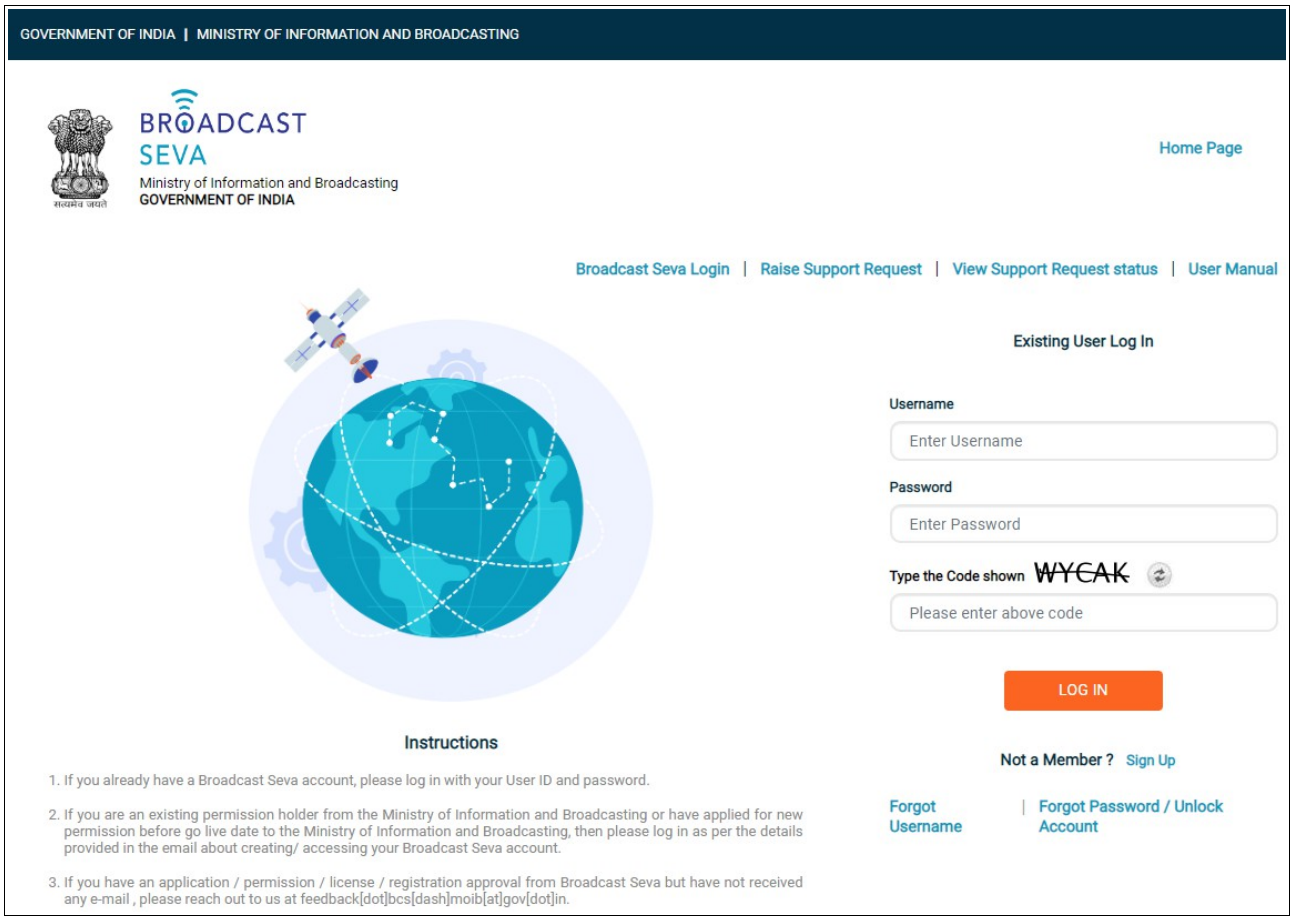
Ministry of Information and Broadcasting

1. On Broadcast Seva website, click 'Sign In' button on top right as highlighted below.

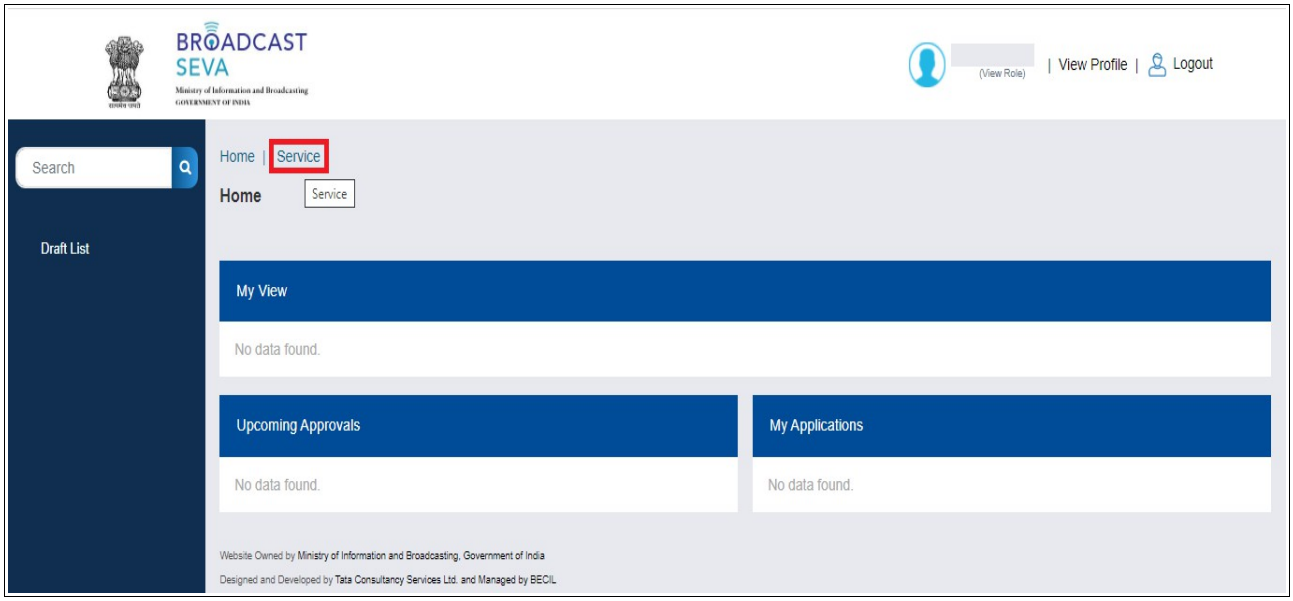


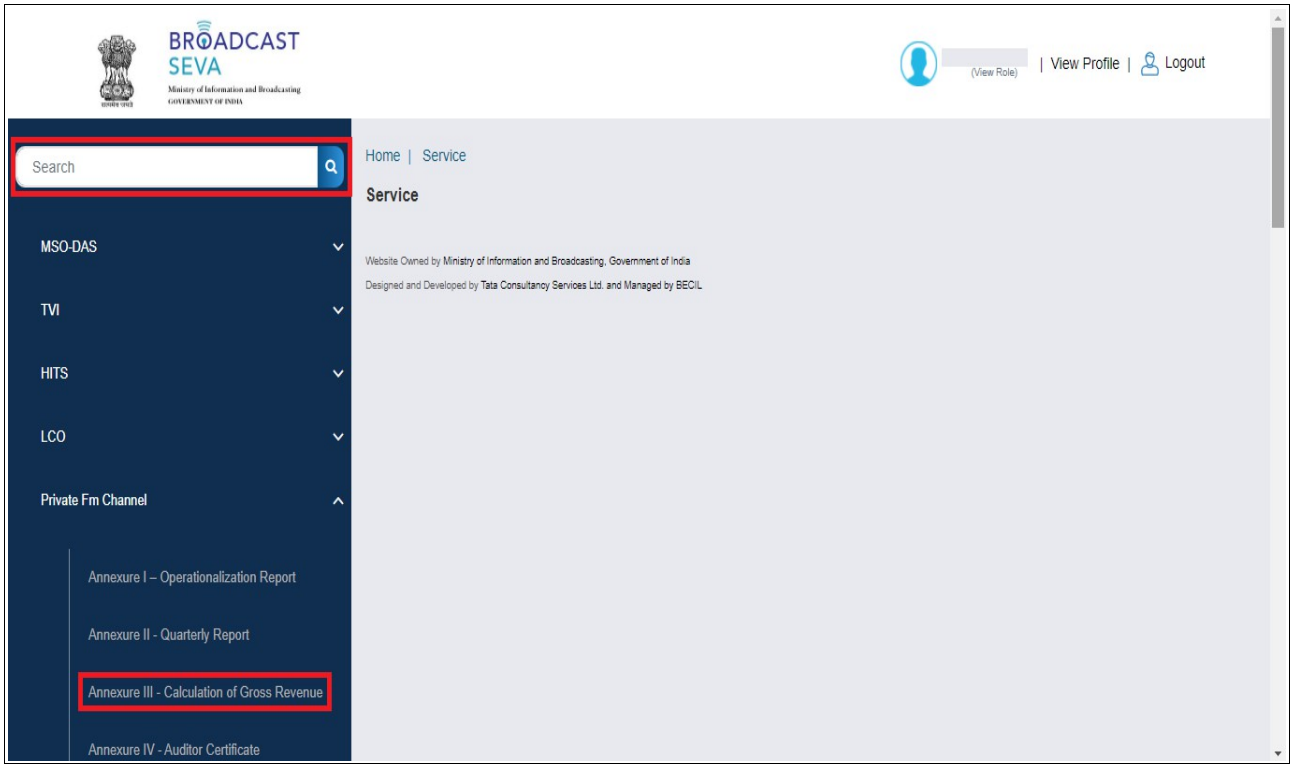
Login Screen as under is displayed.

2. On Log In page, enter username (official email ID using which sign up is done) and password and captcha and click 'Log In' button.
   [If a first time user and not a member, click 'Sign Up' to create an account. Refer User Registration user manual. Data for permission holders shall be visible only if username is entered as per Ministry records.
   Note: If account is locked due to unsuccessful attempts, click 'Forgot Password / Unlock account ' on bottom right to first unlock account and create a new password for the account on Broadcast Seva.]



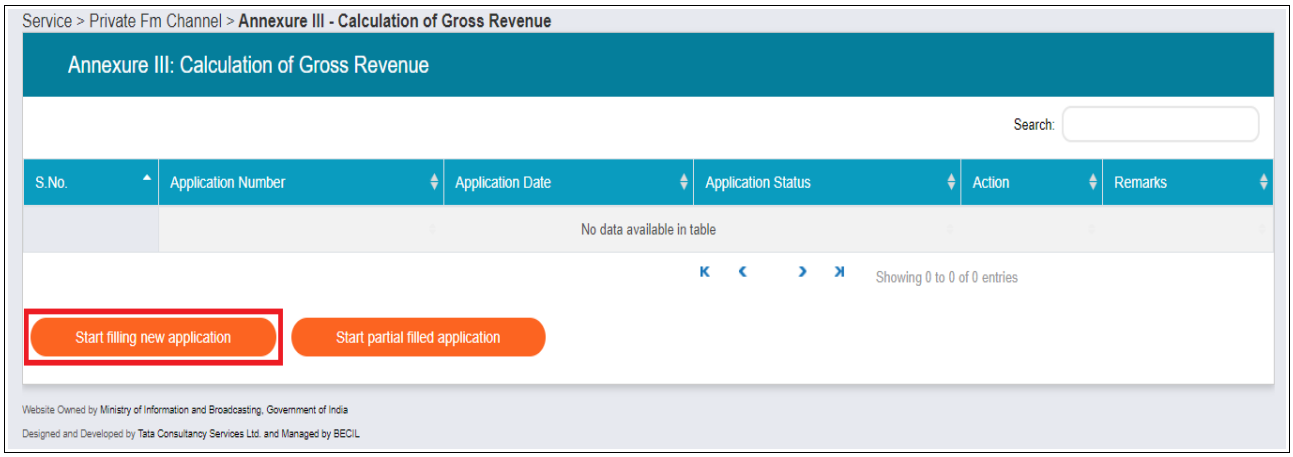
3. On logging in, following screen is displayed. Click 'Services' on top followed by 'Private FM Channels' on the left service pane.

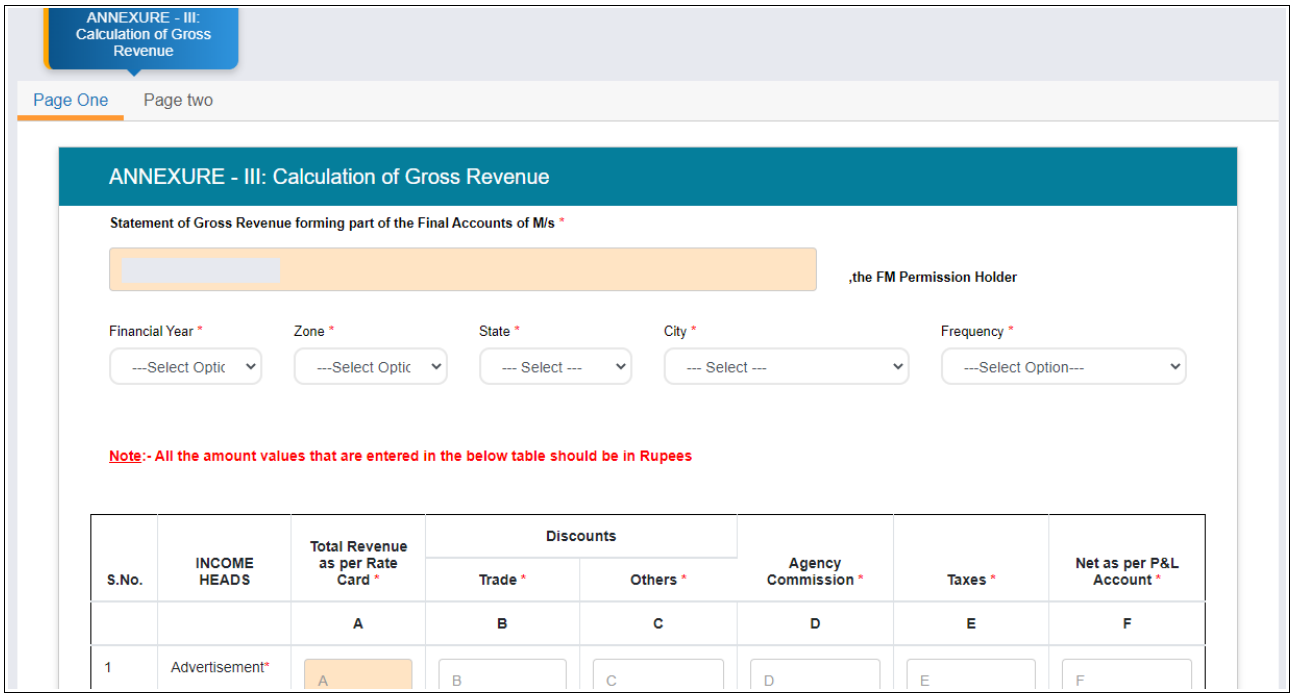




4. Click 'Annexure III- Calculation of Gross Revenue' i.e. required service name under 'Private FM Channels' module in service pane.

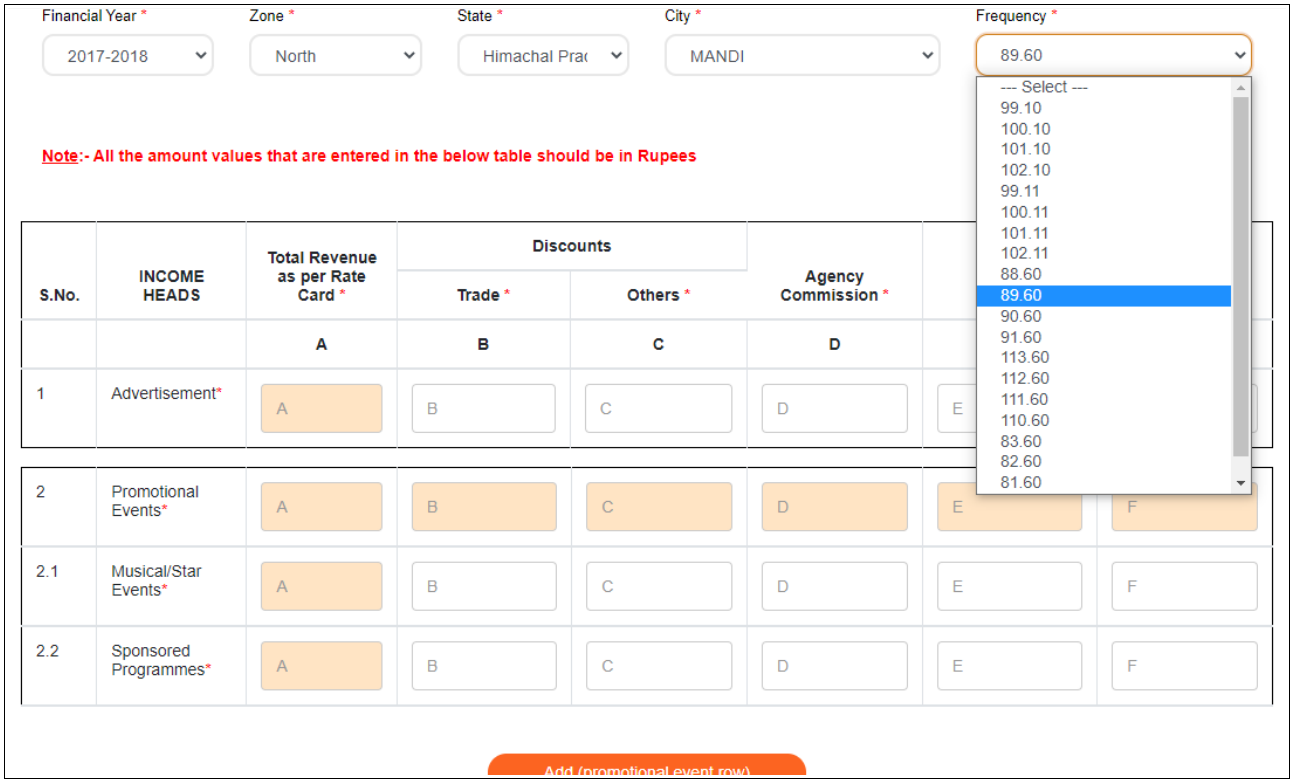
5. Grid screen for the required, selected service is displayed as under.
6. Click 'Start filling new application' to open the form with company name auto-populated as provided earlier.

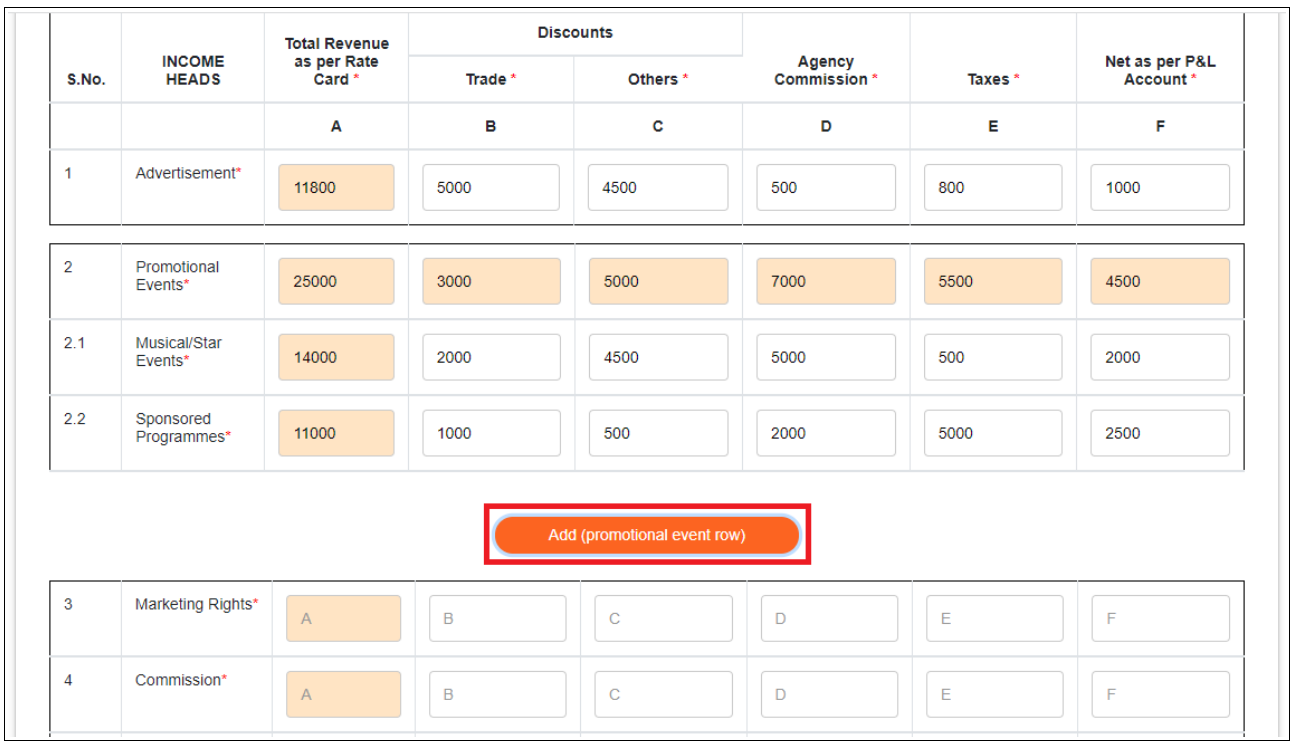


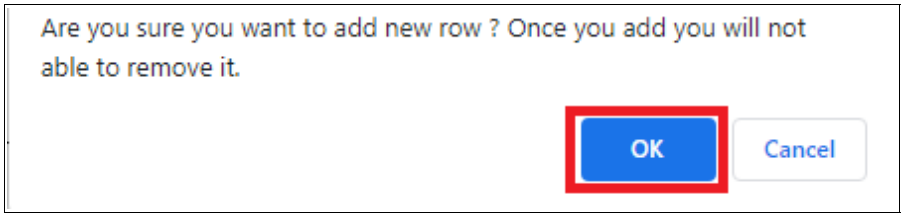


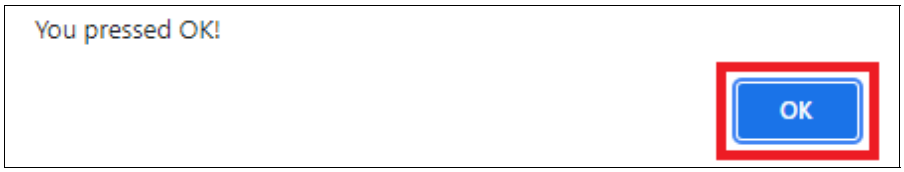
7. Select values for 'Zone', 'State', 'Category of City', 'City', 'Frequency (Mhz) fields, followed by 'Financial Year' if not auto-populated.

8. Enter all required details, with amount only in Rupees whose total is auto-calculated in column A and for each income head.


Financial Year *
2017-2018
Zone *
North
State *
Himachal Prad
City *
MANDI
Frequency *
89.60
--- Select ---
99.10
100.10
101.10
102.10
99.11
100.11
101.11
102.11
88.60
89.60
90.60
91.60
113.60
112.60
111.60
110.60
83.60
82.60
81.60
Note:- All the amount values that are entered in the below table should be in Rupees
S.No.
INCOME HEADS
Total Revenue as per Rate Card *
Discounts
Trade *
Others *
Agency Commission *
A
B
C
D
1 Advertisement*
2 Promotional Events*
2.1 Musical/Star Events*
2.2 Sponsored Programmes*
Add (promotional event row)

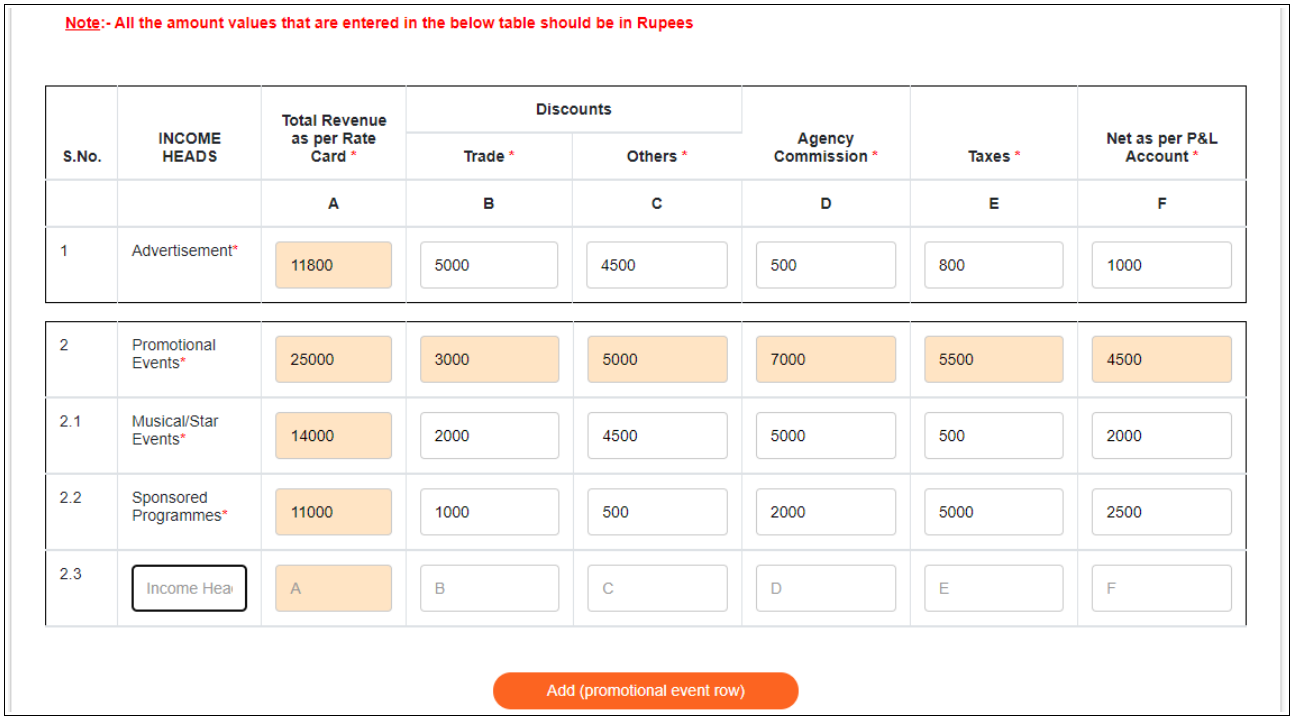

S.No.
INCOME HEADS
Total Revenue as per Rate Card *
Discounts
Trade *
Others *
Agency Commission *
Taxes *
Net as per P&L Account *
A
B
C
D
E
F
1 Advertisement* 11800 5000 4500 500 800 1000
2 Promotional Events* 25000 3000 5000 7000 5500 4500
2.1 Musical/Star Events* 14000 2000 4500 5000 500 2000
2.2 Sponsored Programmes* 11000 1000 500 2000 5000 2500
Add (promotional event row)
3 Marketing Rights*
4 Commission*





9. Click 'Add row' if another income head along with its details need to be added, and a confirmation prompt message is displayed. Once an income head row is added, it can not be deleted.
    - Click 'OK' to confirm addition of an income head row. OR
    - Click 'Cancel' to return if income head neednot be added.

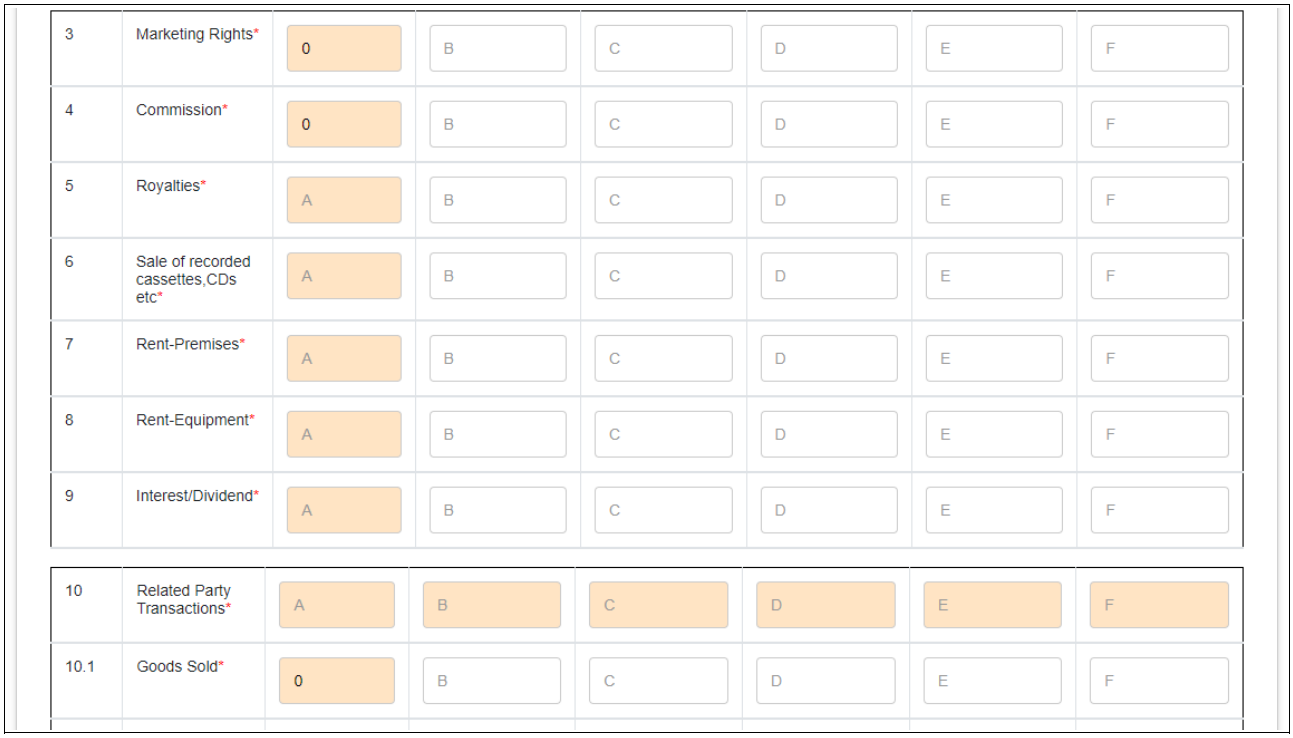
On clicking 'OK' or selecting 'Yes' to add an income head, provide the additional details.



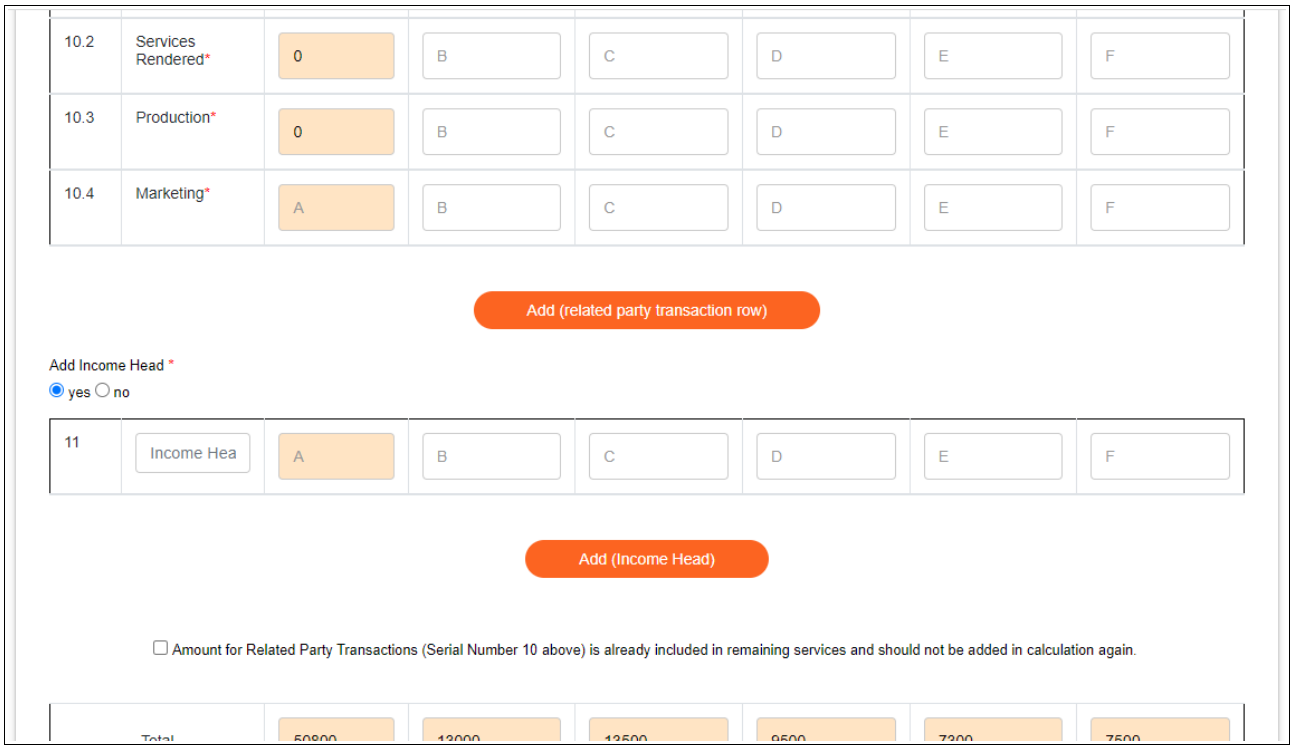
Note:- All the amount values that are entered in the below table should be in Rupees

S.No.	INCOME HEADS	Total Revenue as per Rate Card *	Discounts		Agency Commission *	Taxes *	Net as per P&L Account *
			Trade *	Others *			
		A	B	C	D	E	F
1	Advertisement*	11800	5000	4500	500	800	1000
2	Promotional Events*	25000	3000	5000	7000	5500	4500
2.1	Musical/Star Events*	14000	2000	4500	5000	500	2000
2.2	Sponsored Programmes*	11000	1000	500	2000	5000	2500
2.3	Income Hea	A	B	C	D	E	F

Add (promotional event row)



3	Marketing Rights*	0	B	C	D	E	F
4	Commission*	0	B	C	D	E	F
5	Royalties*	A	B	C	D	E	F
6	Sale of recorded cassettes,CDs etc*	A	B	C	D	E	F
7	Rent-Premises*	A	B	C	D	E	F
8	Rent-Equipment*	A	B	C	D	E	F
9	Interest/Dividend*	A	B	C	D	E	F
10	Related Party Transactions*	A	B	C	D	E	F
10.1	Goods Sold*	0	B	C	D	E	F



10.2	Services Rendered*	0	B	C	D	E	F
10.3	Production*	0	B	C	D	E	F
10.4	Marketing*	A	B	C	D	E	F

Add (related party transaction row)

Add Income Head *

yes no

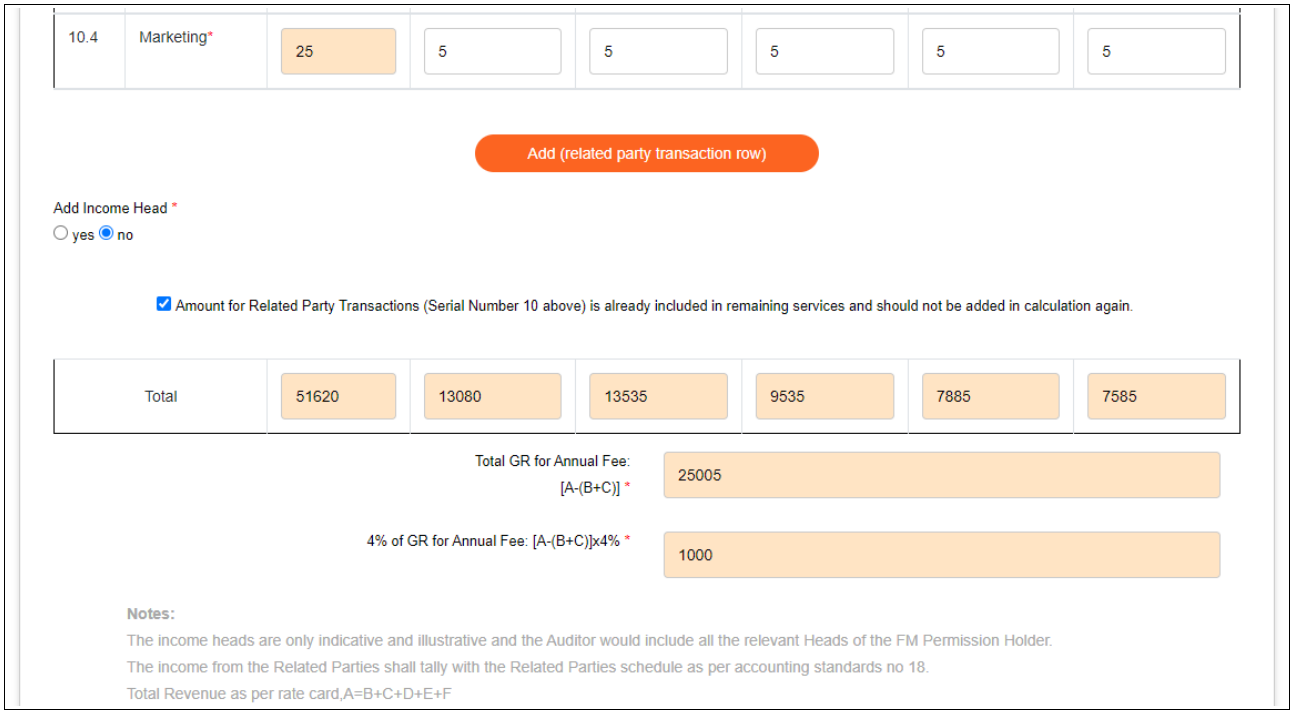
11	Income Hea	A	B	C	D	E	F

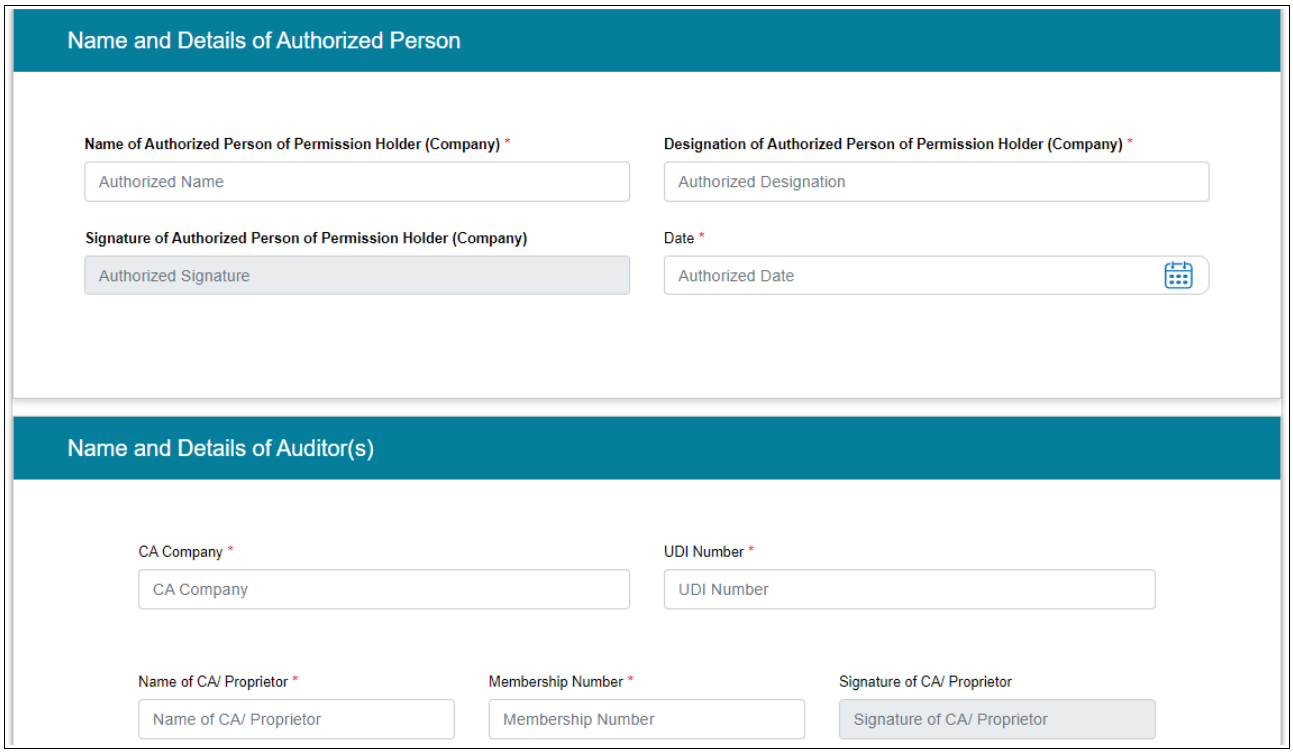
Add (Income Head)

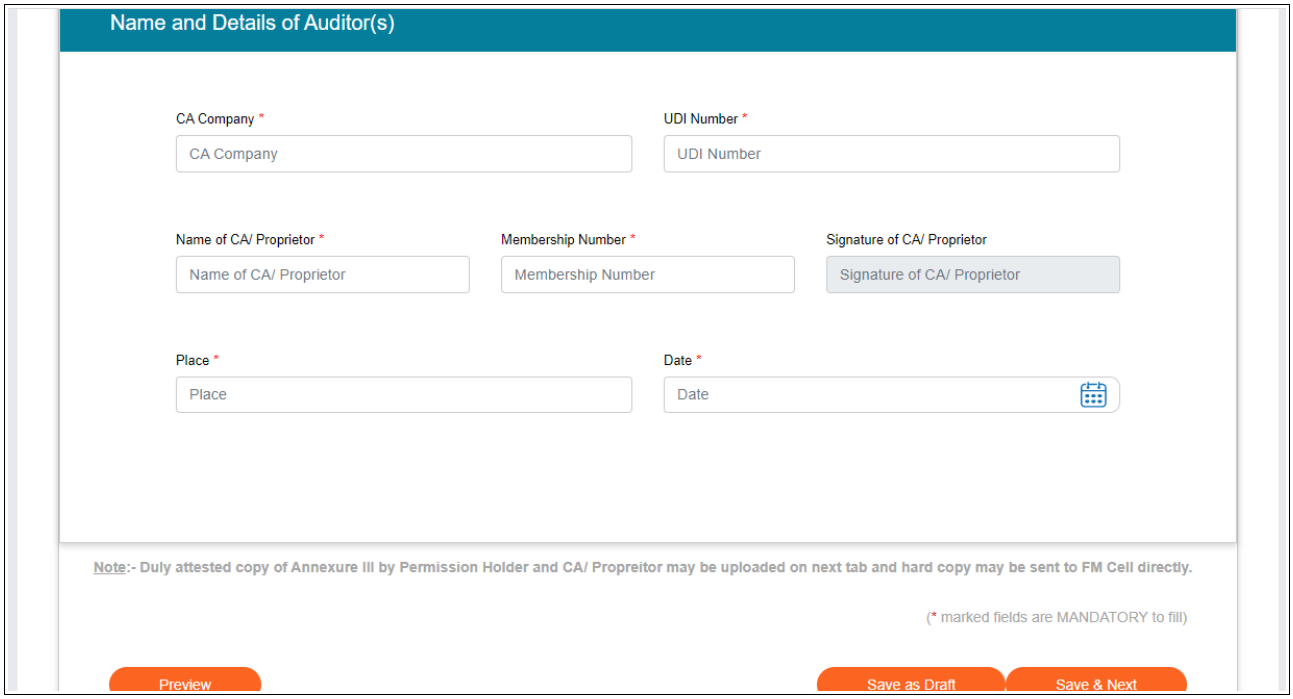
Amount for Related Party Transactions (Serial Number 10 above) is already included in remaining services and should not be added in calculation again.

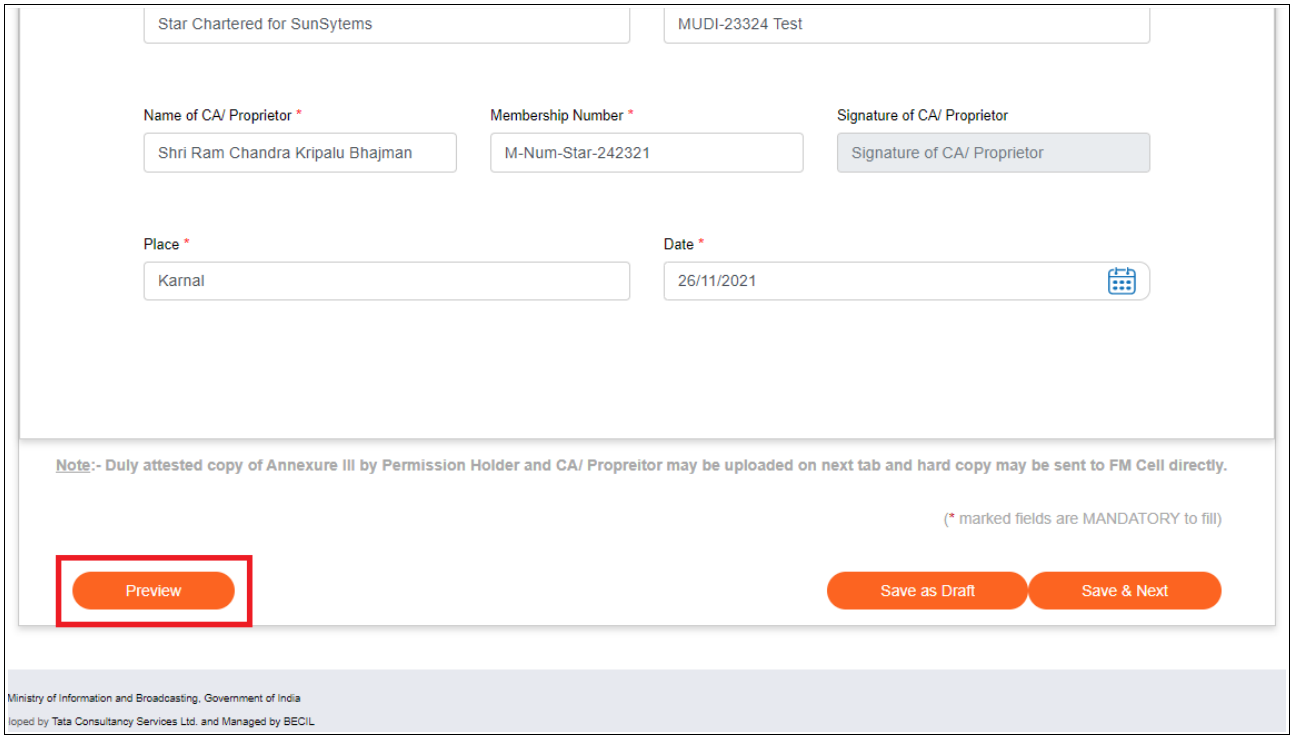
Total	50800	13000	12500	9500	7300	7500

10. Before column-wise total row, select checkbox at the bottom if related party transaction amount figures are already added earlier in previous income heads and need to be excluded for total calculation to avoid duplicacy.




Name and Details of Authorized Person
Name of Authorized Person of Permission Holder (Company) *
Authorized Name
Designation of Authorized Person of Permission Holder (Company) *
Authorized Designation
Signature of Authorized Person of Permission Holder (Company)
Authorized Signature
Date *
Authorized Date
Name and Details of Auditor(s)
CA Company *
CA Company
UDI Number *
UDI Number
Name of CA/ Proprietor *
Name of CA/ Proprietor
Membership Number *
Membership Number
Signature of CA/ Proprietor
Signature of CA/ Proprietor


Name and Details of Auditor(s)
CA Company *
CA Company
UDI Number *
UDI Number
Name of CA/ Proprietor *
Name of CA/ Proprietor
Membership Number *
Membership Number
Signature of CA/ Proprietor
Signature of CA/ Proprietor
Place *
Place
Date *
Date
Note:- Duly attested copy of Annexure III by Permission Holder and CA/ Propreitor may be uploaded on next tab and hard copy may be sent to FM Cell directly.
(* marked fields are MANDATORY to fill)
Preview
Save as Draft
Save & Next



ANNEXURE - III: Calculation of Gross Revenue

Statement of Gross Revenue forming part of the Final Accounts of M/s *

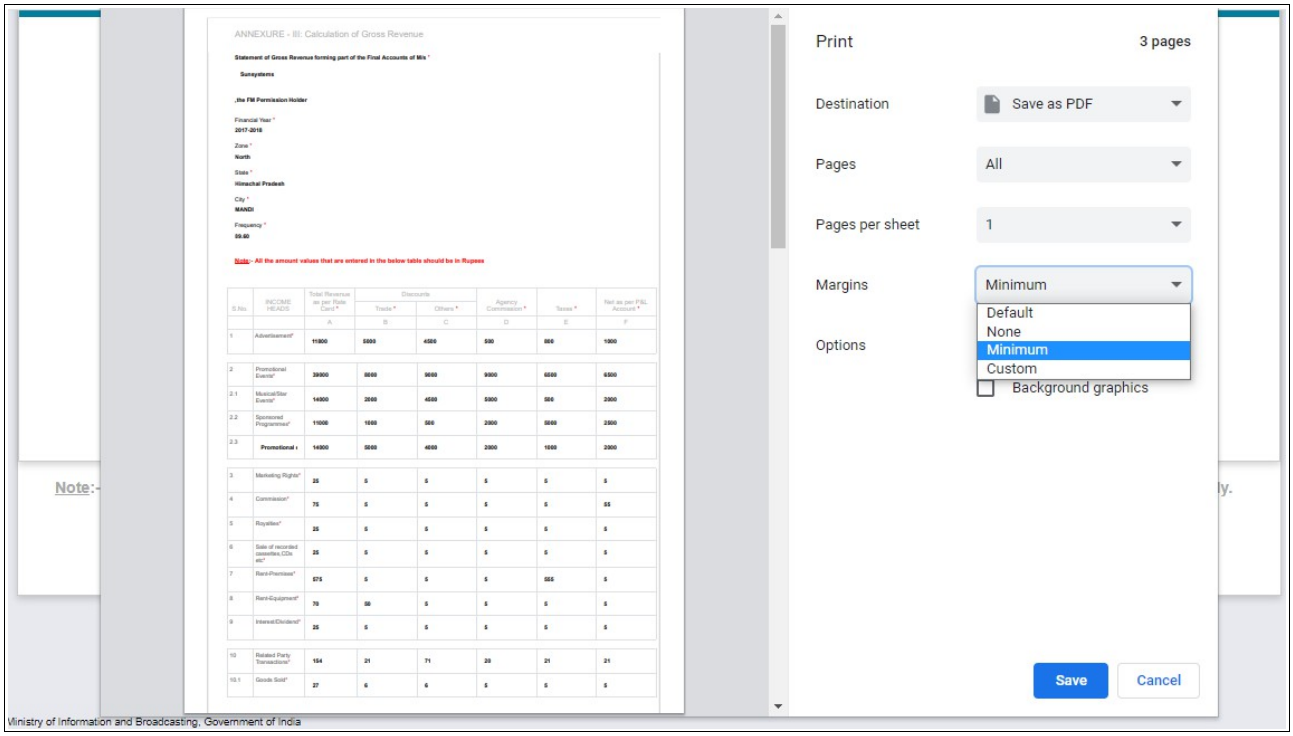
Sunsystems **,the FM Permission Holder**

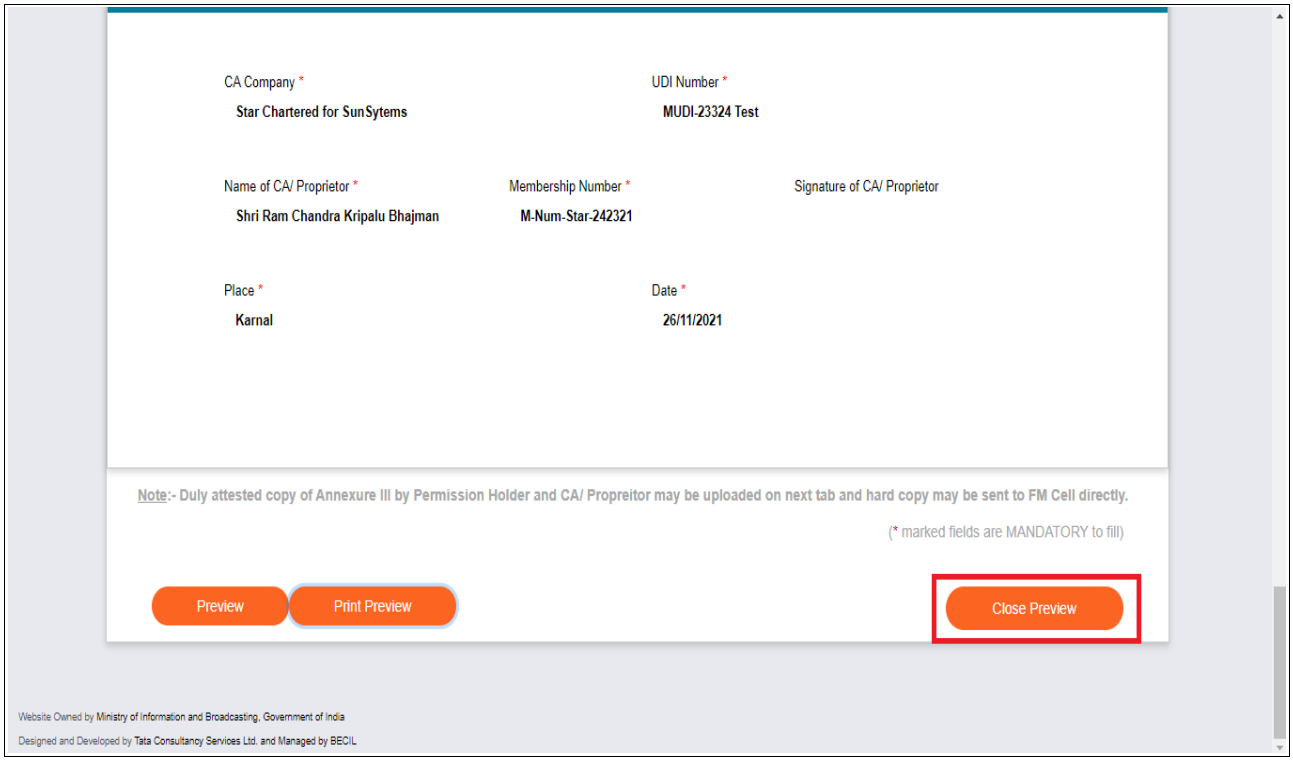
Financial Year *	Zone *	State *	City *	Frequency *
2017-2018	**North**	**Himachal Pradesh**	**MANDI**	**89.60**

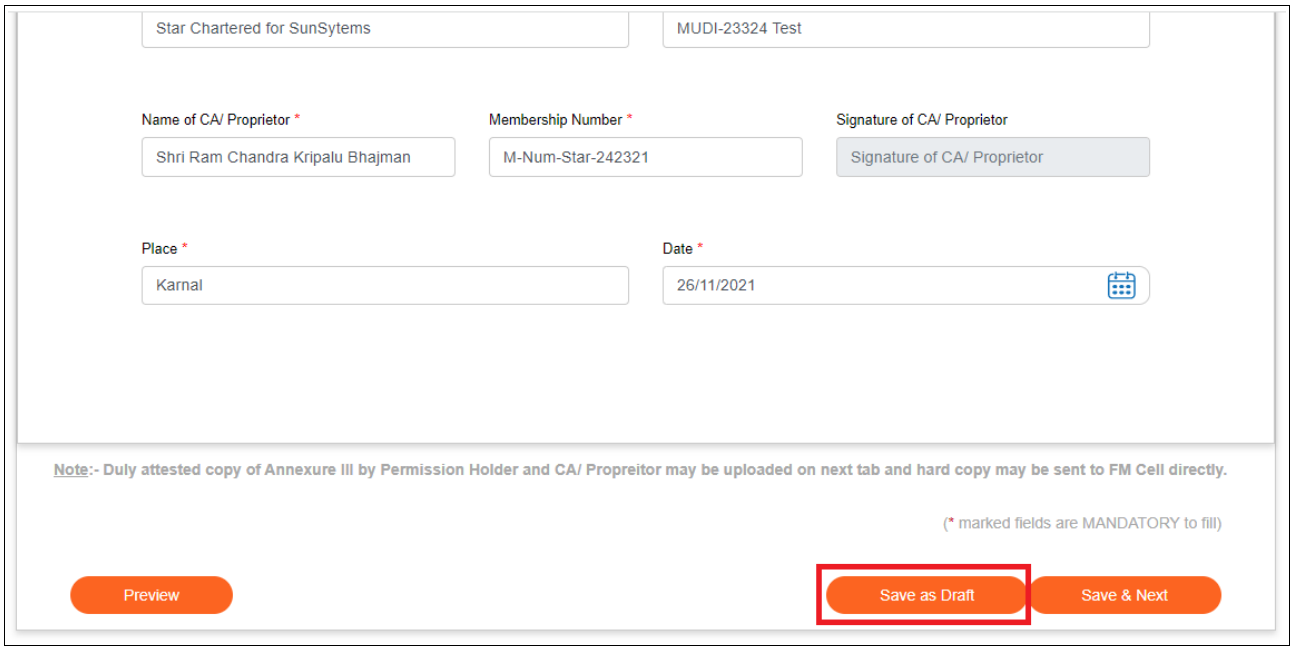
Note:- All the amount values that are entered in the below table should be in Rupees

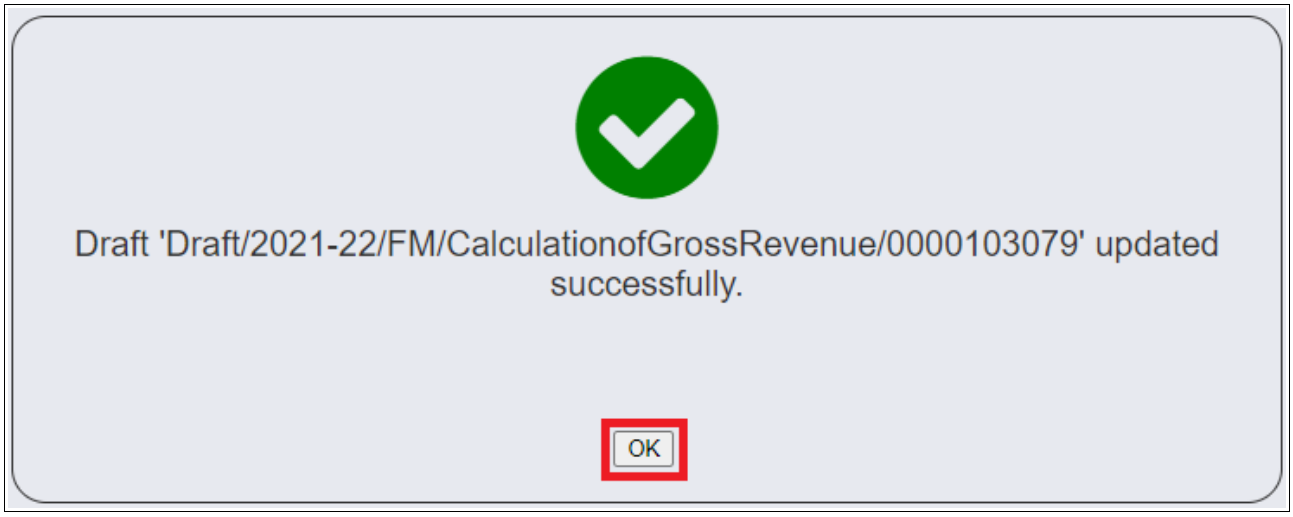
S.No.	INCOME HEADS	Total Revenue as per Rate Card *	Discounts		Agency Commission *	Taxes *	Net as per P&L Account *
			Trade *	Others *			
		A	B	C	D	E	F
1	Advertisement*	11800	5000	4500	500	800	1000
2	Promotional Events*	39000	8000	9000	9000	6500	6500
2.1	Musical/Star Events*	14000	2000	4500	5000	500	2000
2.2	Sponsored Programmes*	11000	1000	500	2000	5000	2500

11. Click 'Preview' and 'Print Preview' to take a print out of the application form and get the same signed. Return to the application form by clicking 'Close Preview'.
    Click 'Save as Draft' to save the completed form till signing of the same is done.



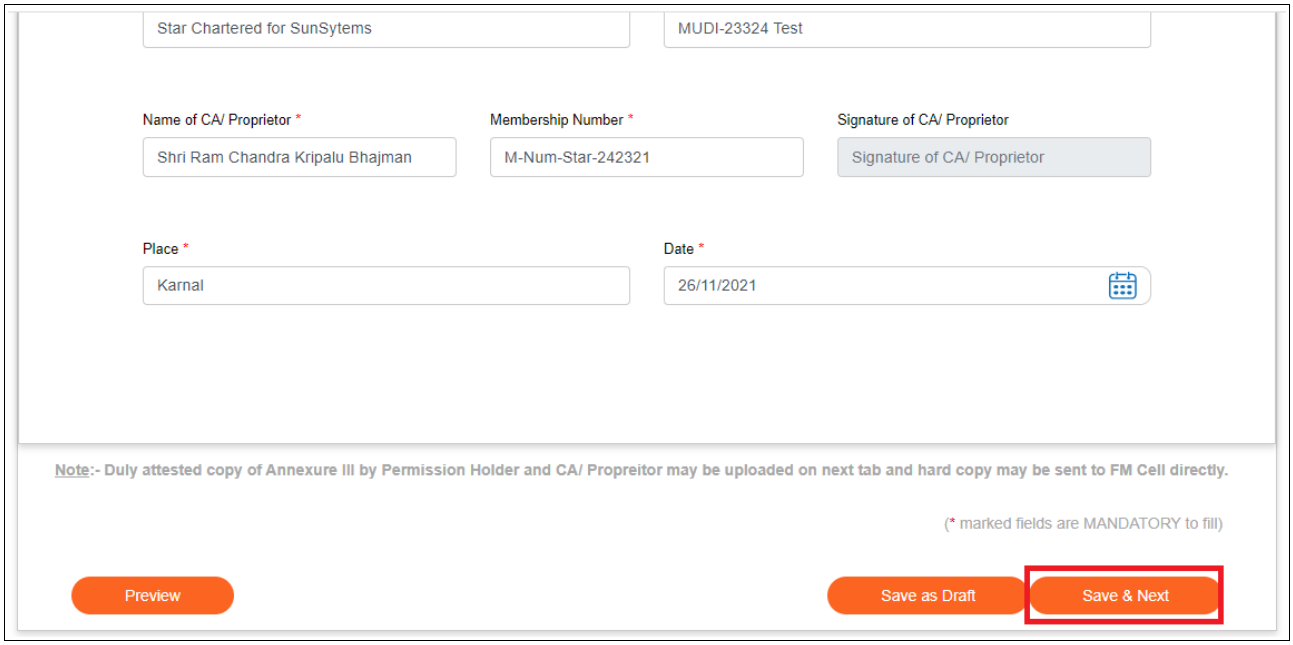

CA Company *
Star Chartered for SunSytems
UDI Number *
MUDI-23324 Test
Name of CA/ Proprietor *
Shri Ram Chandra Kripalu Bhajman
Membership Number *
M-Num-Star-242321
Signature of CA/ Proprietor
Place *
Karnal
Date *
26/11/2021
Note:- Duly attested copy of Annexure III by Permission Holder and CA/ Propreitor may be uploaded on next tab and hard copy may be sent to FM Cell directly.
(* marked fields are MANDATORY to fill)
Preview
Print Preview
Close Preview
Website Owned by Ministry of Information and Broadcasting, Government of India
Designed and Developed by Tata Consultancy Services Ltd. and Managed by BECIL


Star Chartered for SunSytems
MUDI-23324 Test
Name of CA/ Proprietor *
Shri Ram Chandra Kripalu Bhajman
Membership Number *
M-Num-Star-242321
Signature of CA/ Proprietor
Signature of CA/ Proprietor
Place *
Karnal
Date *
26/11/2021
Note:- Duly attested copy of Annexure III by Permission Holder and CA/ Propreitor may be uploaded on next tab and hard copy may be sent to FM Cell directly.
(* marked fields are MANDATORY to fill)
Preview
Save as Draft
Save & Next

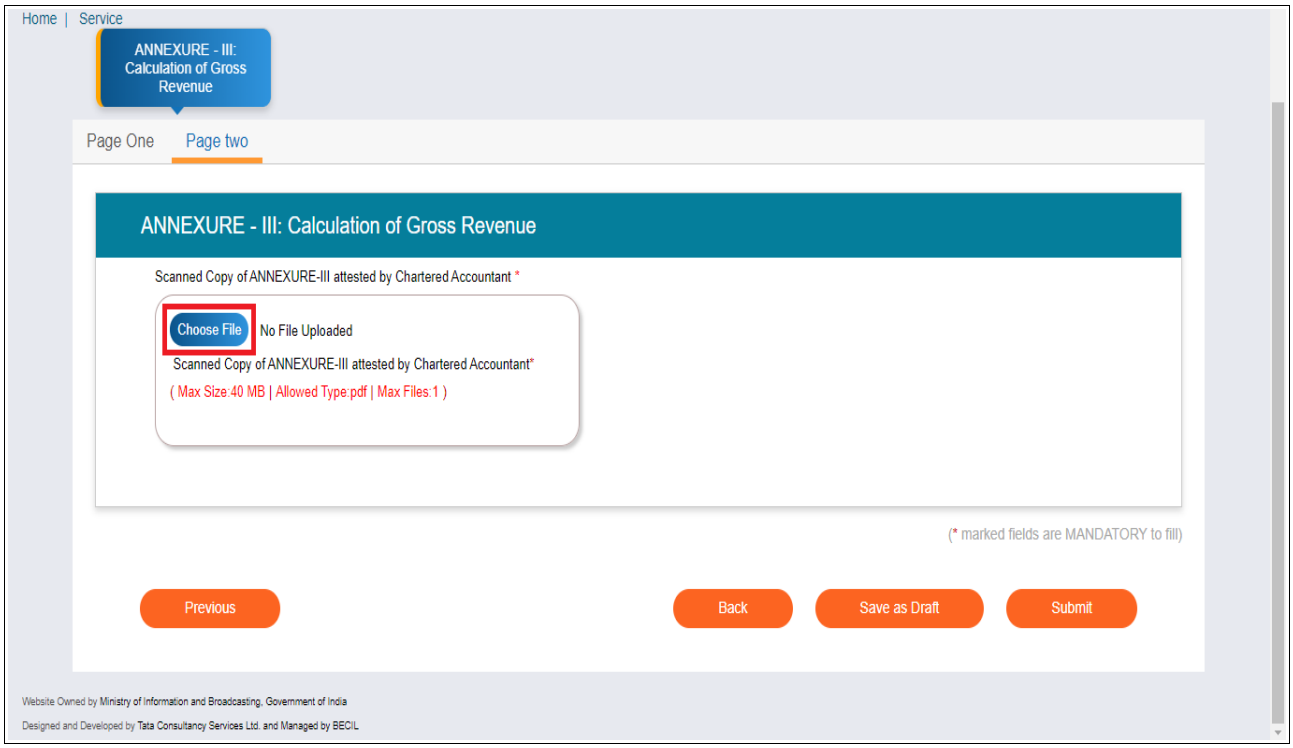


12. Successful draft saved message is displayed. Click 'OK' to navigate to Draft List.

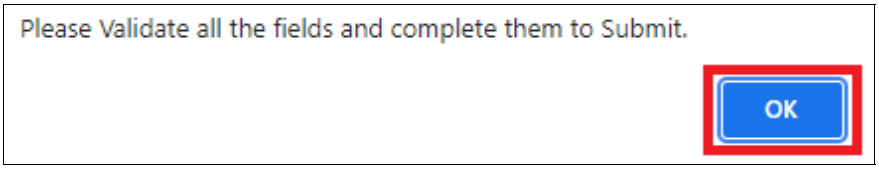
    Alternatively click 'Home' followed by 'Draft List', and select draft number to view the saved form and continue filling the same.

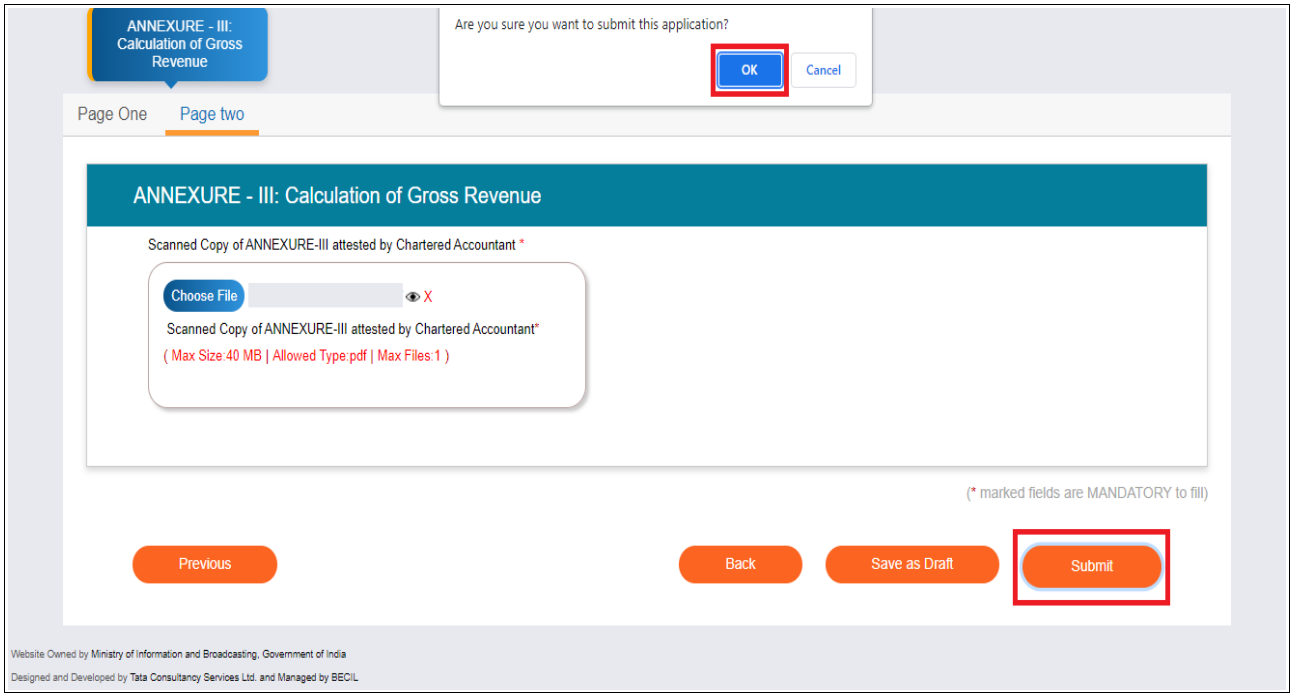


13. Scan and upload signed copy of the form on last page by clicking 'Choose File'.

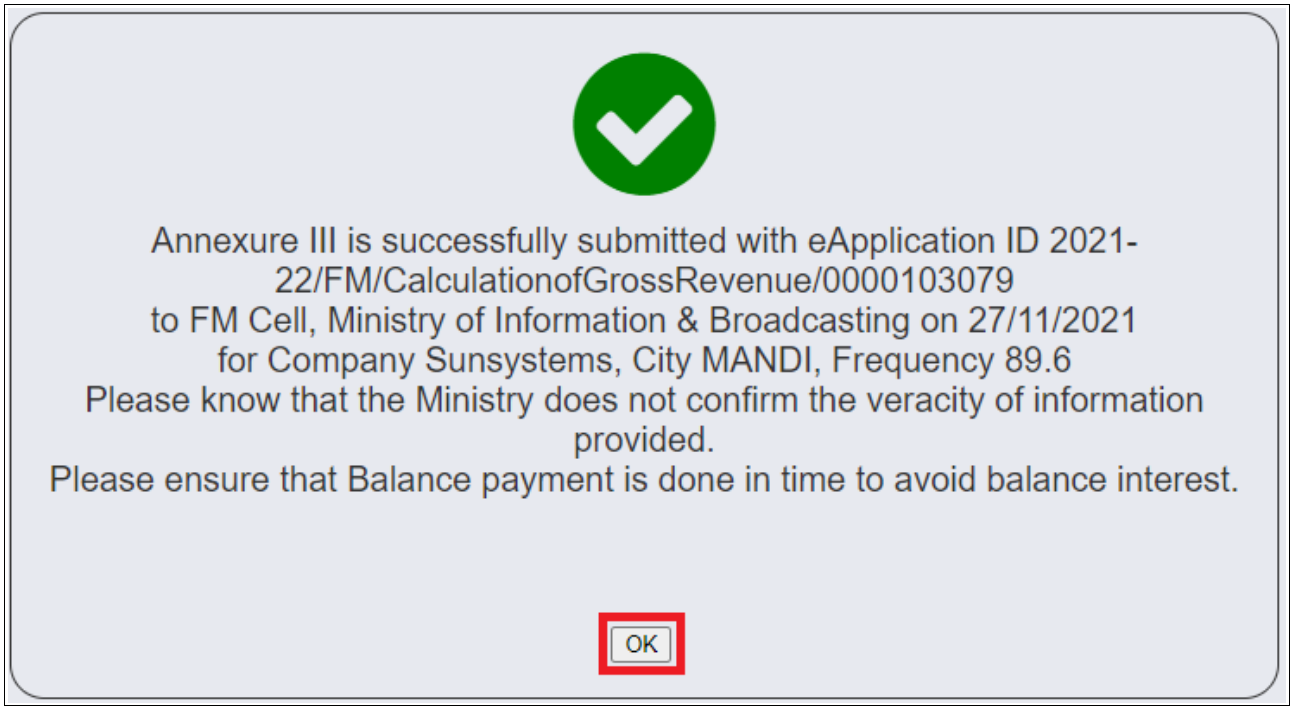


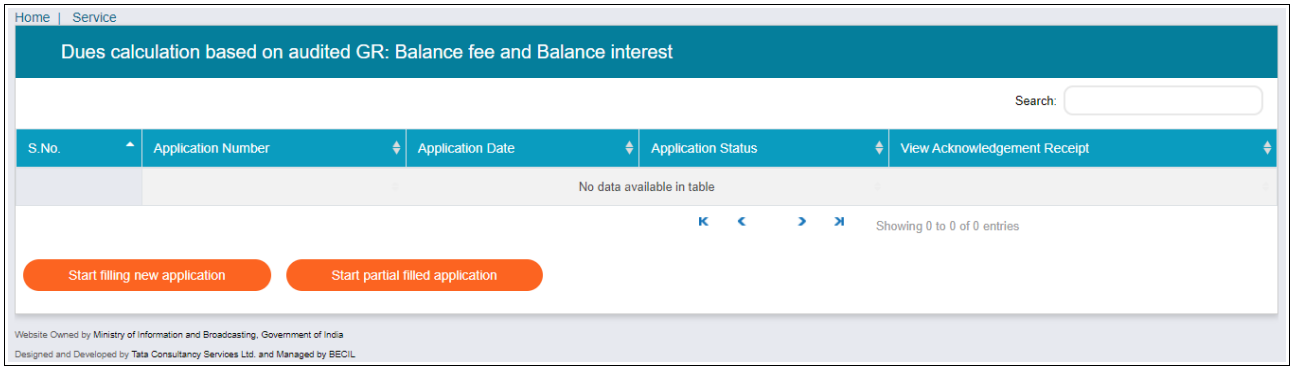
- Validate all fields to match with values in scanned copy before submitting the same.





14. Click 'Submit' to submit the completed form along with its scanned, signed copy and confirm submission to Ministry by clicking 'OK'.
15. Following successful submission message is displayed. Click 'OK' to view service grid to pay calculated balance as per audited GR.

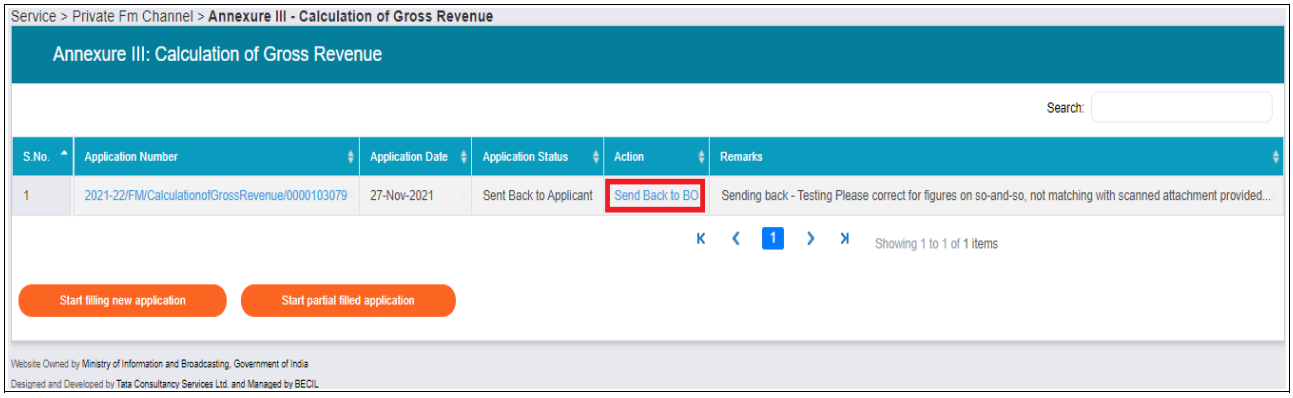


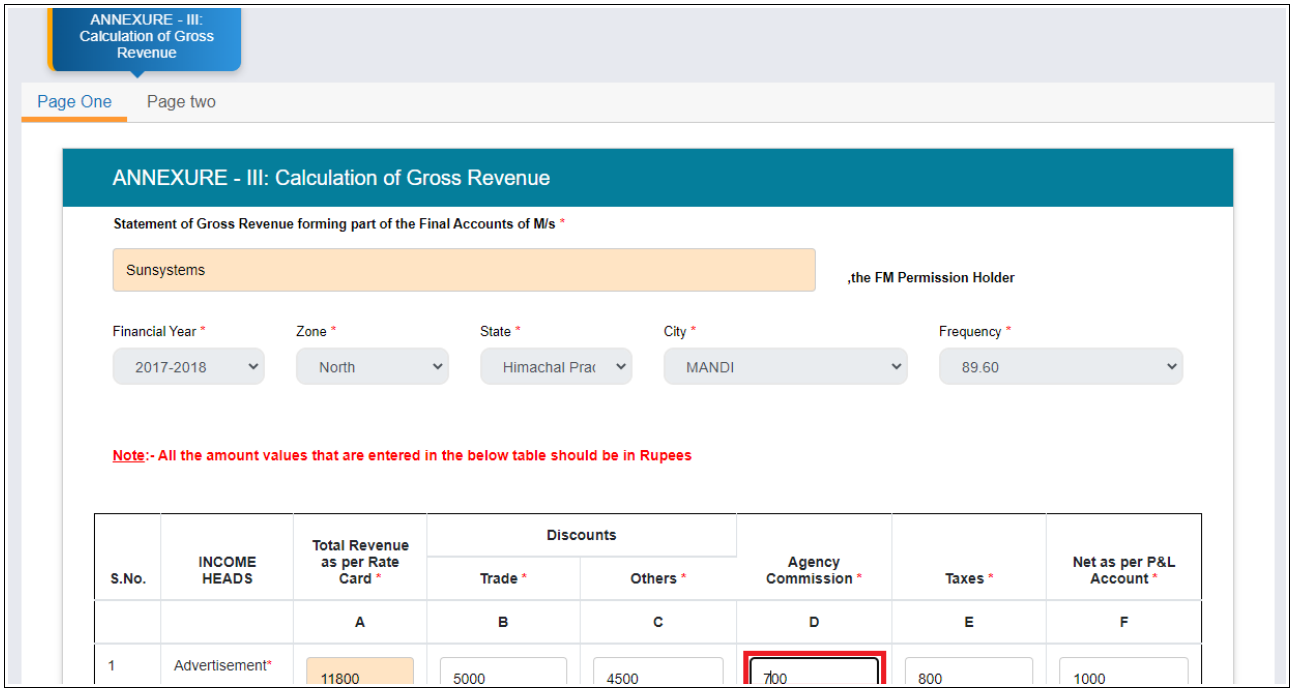


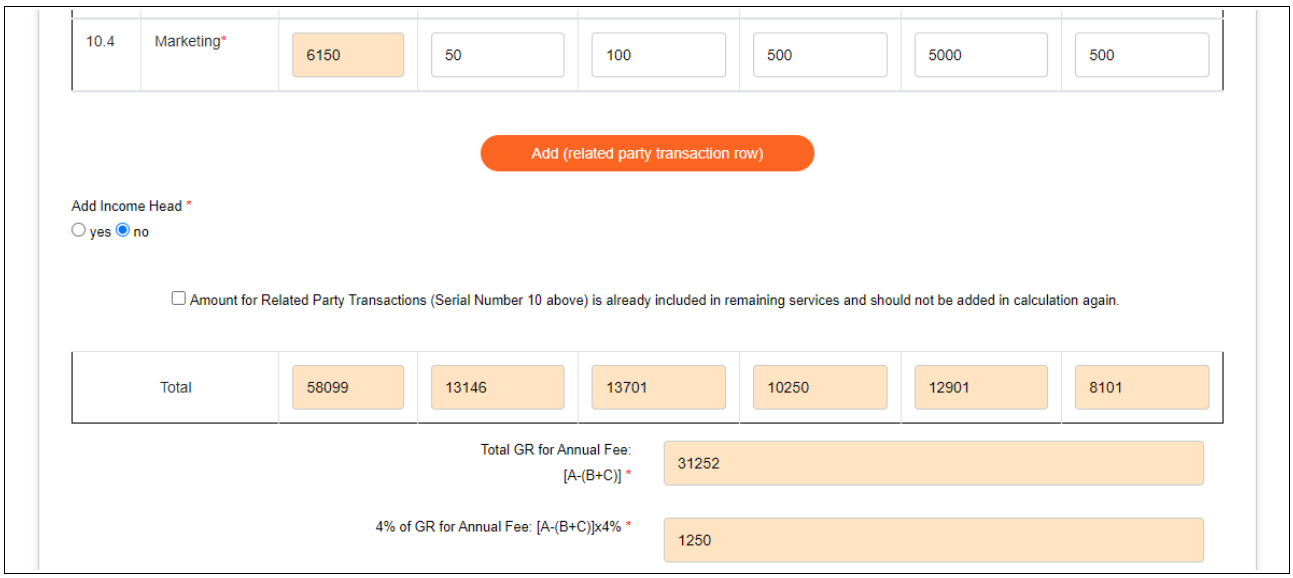
16. Click 'Annexure III: Calculation of GR' under service pane to view the grid of service and check application status as 'Submitted'.

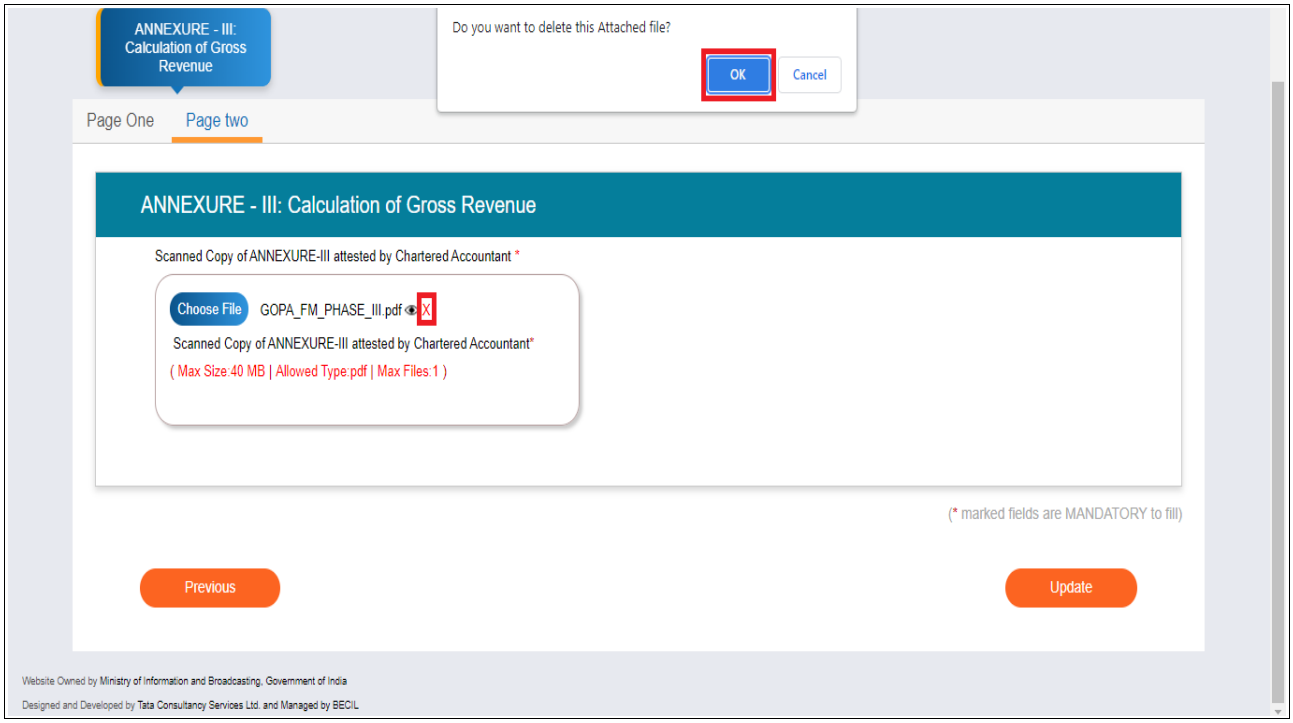
17. In case the application is in sent back status, view remarks provided by Ministry and click 'Send back to BO' under Action column to view the form in editable mode.

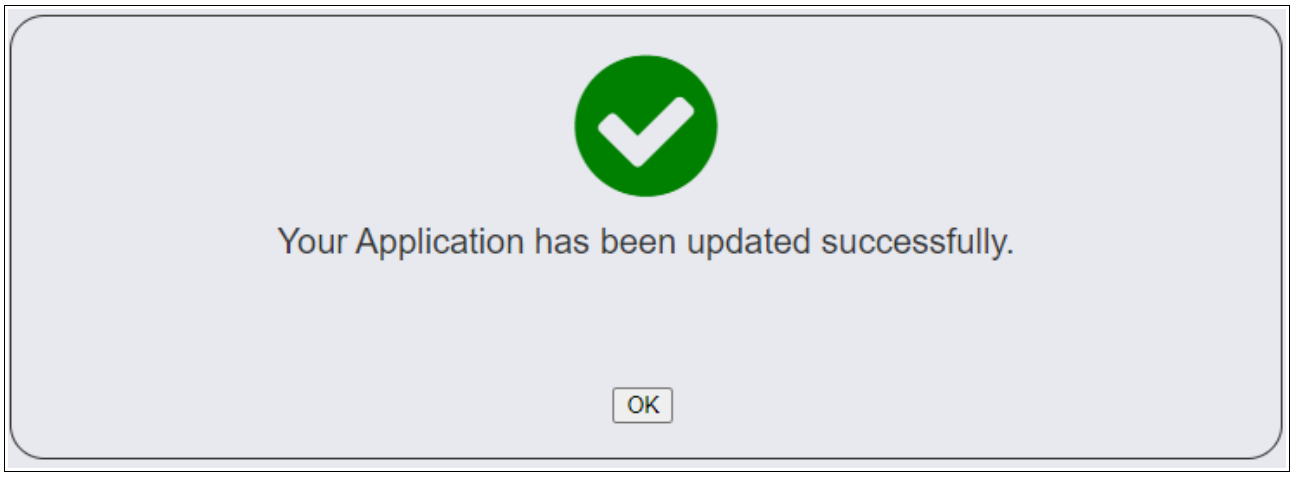
18. Revise and complete the form by doing the needful as per remarks, upload revised scanned copy of signed annexure and click 'Update'.



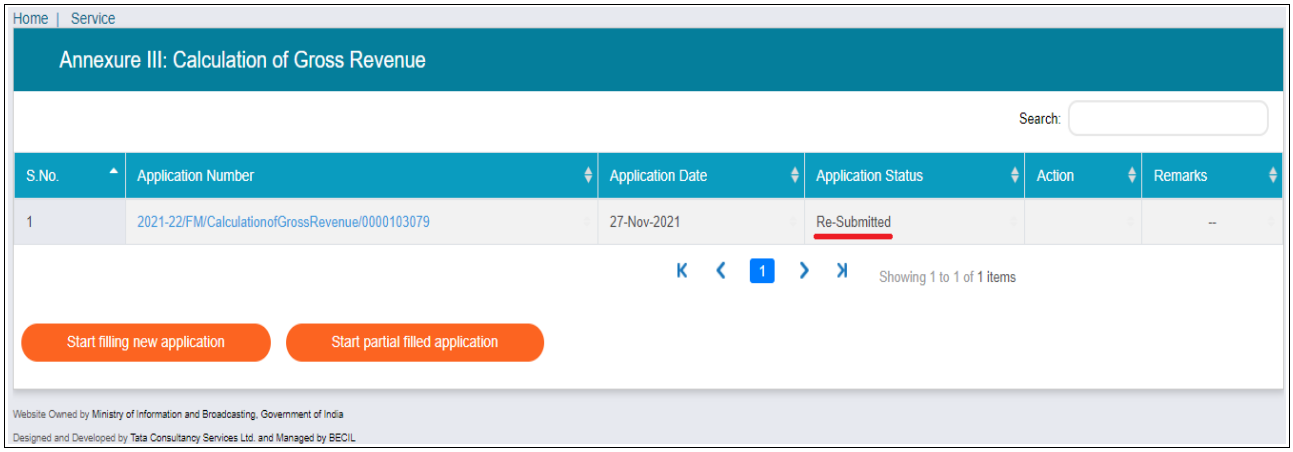

ANNEXURE - III: Calculation of Gross Revenue
Page One
Page two
ANNEXURE - III: Calculation of Gross Revenue
Statement of Gross Revenue forming part of the Final Accounts of M/s *
Sunsystems
,the FM Permission Holder
Financial Year *
2017-2018
Zone *
North
State *
Himachal Prac
City *
MANDI
Frequency *
89.60
Note:- All the amount values that are entered in the below table should be in Rupees
S.No.
INCOME HEADS
Total Revenue as per Rate Card *
Discounts
Trade *
Others *
Agency Commission *
Taxes *
Net as per P&L Account *
A
B
C
D
E
F
1
Advertisement*
11800
5000
4500
700
800
1000


10.4
Marketing*
6150
50
100
500
5000
500
Add (related party transaction row)
Add Income Head *
yes
no
Amount for Related Party Transactions (Serial Number 10 above) is already included in remaining services and should not be added in calculation again.
Total
58099
13146
13701
10250
12901
8101
Total GR for Annual Fee: [A-(B+C)] *
31252
4% of GR for Annual Fee: [A-(B+C)]x4% *
1250





19. Successful update message is displayed. Click 'OK' to return to grid of the service to see its status as 'Re-submitted'. Click 'View Application History' under Action column to see the details of application before re-submission(s).


Home | Service
Annexure III: Calculation of Gross Revenue
Search:
S.No.
Application Number
Application Date
Application Status
Action
Remarks
1
2021-22/FM/CalculationofGrossRevenue/0000103079
27-Nov-2021
Re-Submitted
--
1
Showing 1 to 1 of 1 items
Start filling new application
Start partial filled application
Website Owned by Ministry of Information and Broadcasting, Government of India
Designed and Developed by Tata Consultancy Services Ltd. and Managed by BECIL