

User Manual
For
Application for Fresh Application for MSO
Broadcast Seva
Ministry of Information and Broadcast

Service 1- Application form for Filling MSO Application

Applicant Login:

1. Existing user will login in below screen:



BROADCAST SEVA

[Back to Broadcast Seva website](#)

[eMIB Login](#) | [Raise Support Request](#) | [View Support Request status](#)



Instructions

Existing User Log In

User ID

Enter User ID

Password

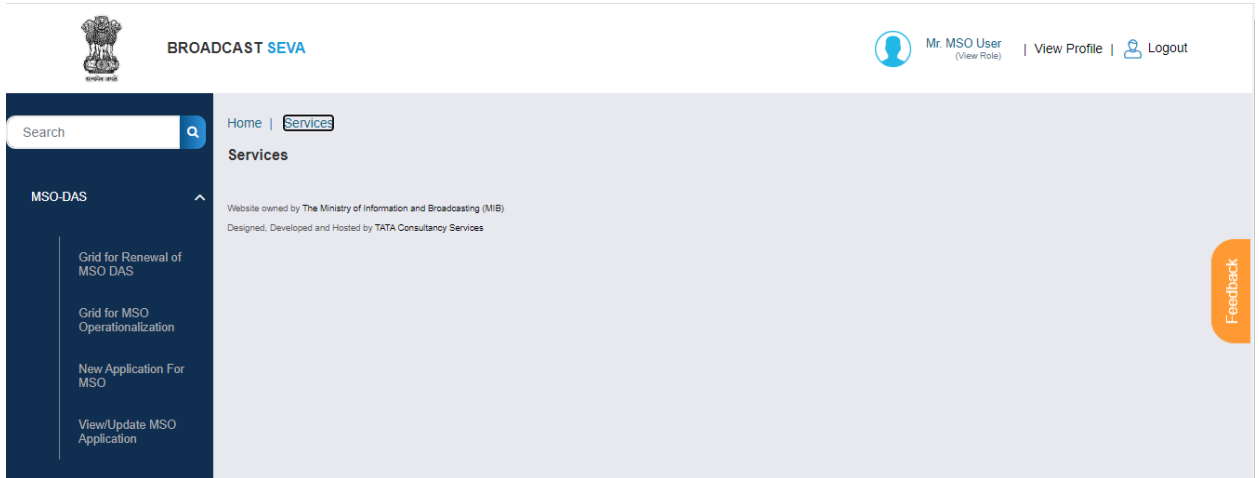
Enter Password

Type the Code shown **WZEN**

Please enter above code

LOG IN

2. On logging in, with credentials- left corner denotes menu where:



- a) Applicant can start the process to New Application for MSO.
- b) Applicant can view the status of his existing applications (Grid).
- c) Applicant can view status for his grant for Fresh Application request of MSO(Grid).

3. On clicking on- 'New Application for MSO'

 The screenshot shows the 'New Application for MSO' form. At the top, there is a navigation bar with tabs: 'Company User' (selected), 'Business Details', 'Authorised Signatory', 'Declaration', 'Processing Fee Payment', 'Provisional Registration', and 'Uploads'. Below the navigation bar is a sub-header 'Dispatch Details Of Originals'. The main form area has a teal header 'Company Details'. There are two input fields: 'Name Of the Company *' and 'Corporate Identity Number (CIN) *'. Below these is a 'Date Of Incorporation *' field with a calendar icon. At the bottom of the form is a teal button labeled 'Residential Address'.

Activate Windows
Go to Settings to activate Win

- This form is divided into 8 tabs- Each tab has both mandatory and non-mandatory fields.
- At the end of each tab there is an option for – ‘Save and Next’.
- User can save and then continue filling application at a later date or time.

Details of Governing body members of the Institution/Organization along with 'Self Declaration'(Please furnish details of members as per Annexure-II)

Type Details Below *

Upload PDF *

[Choose File](#) No File Uploaded

Self Declaration*

(Max Size:40 MB | Allowed Type:pdf | Max Files:1)

Category Of Applicants *

- Educational Institute Agricultural University/ICAR Institution/Krishi Vigyan Kendra
 Non-profit Organizations/Voluntary Organizations, etc.

Save & Next

Residential
Address

a) Line 1*

b) Line 2

c) Country*

d) State/UT*

e) District*

f) City/Town/Village*

g) Taluka/Tehsil*

g) PIN Code*

h) Landline Number with STD Code*

Directors Details

Salutation Name of Director * Director Identification Number (DIN) *

Gender *
 Male Female Transgender

Date Of Birth *

Is he/she citizen of India? *
 Yes No

Date of Appointment * Email Id

Mobile Number Does the Director have a valid passport? *
 Yes No

PAN Number Designation of director *

Date Of Birth (Pan Card, Driving licence, Adhar Card, Voter Id Card) No File Uploaded Residential Address (Indian Passport, Driving licence, Adhar Card, Voter Id Card) No File Uploaded

Activate Windows
Go to Settings to activate Windows

<div style="display: flex; justify-content: center; gap: 20px;"> Add Reset </div>					
Director Name	DIN	Address	DOB Document	Address Document	Action

ShareHolder Details

Type of Shareholder

Add
Reset

Share Holder Type	Share Holder Name	Address	Certificate Of Incorporation	Action

Save & Next

4. Need to fill Tab 2: Business Details tab

Company User **Business Details** Authorised Signatory Declaration Processing Fee Payment Provisional Registration Uploads

Dispatch Details Of Originals

Business Details

PAN
Enter Permanent Account Number (PAN) *

Service Tax Registration
Does the applicant Company has Service Tax Registration Number
 Yes No

GST Registration
Is GST payable on Cable TV Service in Company case ? *
 Yes No

Income Tax Return
Has the Company filed any income Tax Returns ? Activate Windows

Yes No

Net Worth
Net Worth of the Company *

Existing Cable Operator
Is the Company an existing cable operator
 Yes No

Same as Registered Address

Correspondence Address

a) Line 1*

b) Line 2

Same as Registered Address

Correspondence Address

a) Line 1*

b) Line 2

c) Country*

d) State/UT*

e) District*

f) City/Town/Village*

g) Taluka/Tehsil*

g) PIN Code*

h) Landline Number with STD Code*

Activate Windows

Same as Correspondence Address

Address from where the DAS service will be offered

a) Line 1*

b) Line 2

c) Country*

d) State/UT*

e) District*

f) City/Town/Village*

g) Taluka/Tehsil*

g) PIN Code*

h) Landline Number with STD Code*

Activate Windows

Areas where you want to implement DAS

(Your License is PAN India. For records, kindly mention the districts. You can later change the district & states as per business plan)
 (Each of the Selected Areas has to be operationalized within 6 months or by cutoff date whichever is later from the date of issue of MSO registration)

Areas where you want to implement DAS

Maharashtra

AHMEDNAGAR

AKOLA

AMRAVATI

AURANGABAD

Areas where you want to implement DAS

Areas where you want to implement DAS

Headend

Headend

Details of Past Experience in the cable TV Industry * Note:-Maximum Limit of 500 words.

Details of Past Experience in the cable TV Industry * Note:-Maximum Limit of 500 wo

What Arrangements you proposed to make to give wide publicity to DAS scheme.* Note:-Maximum Limit of 500 words.

What Arrangements you proposed to make to give wide publicity to DAS scheme.* N

Activi
Go to S

5. Fill the Tab 3 details: Authorized Signatory

Home | Service

Service > MSO-DAS > New Application For MSO

Filling Application for MSO

Company User Business Details **Authorised Signatory** Declaration Processing Fee Payment Provisional Registration Uploads

Dispatch Details Of Originals

Authorised Signatory Details

Name of the Authorized Signatory * Designation of the Authorized Signatory *

Mr

Please enter only Alphabets!

Date Of Authorization * Email Id *

Mobile Number *

Previous
Save & Next

6. Fill the details of Tab 4: Declaration details and Download PDF for some mandatory docs and upload after filling it from Upload tab in last.

Dispatch Details Of Originals

Declaration Details

Please select the declarations to undertake that you abide by them

- Select All
- I hereby declare that the facts provided by me are correct in all respects.
- I hereby undertake to abide by all conditions/directions/orders that the Central Government or the Authority may lay down/issue for the smooth implementation and operations of DAS scheme in notified areas.
- I/We shall ensure that my/our cable television network shall be run in accordance with the provisions of the Cable Television Networks (Regulation) Act, 1995, and the rules made there under, regulations, orders, guidelines or the directions issued by the Central Government or the Authority from time to time.
- I/We shall strive to the best of my/our ability to provide cable service to the satisfaction of the subscriber(s) of my/our cable television network.
- I/We shall strive to the best of my/our ability to ensure that my/our cable television network is not used for any unlawful purpose.
- I/We shall obtain the necessary approval/clearance from the relevant authority for the running of my/our cable television network.
- I/We shall abide by any direction issued by the Central Government in respect of the running of a cable television network within India.
- I/We shall transmit or re-transmit channels in the area notified under section 4A of the Act in an encrypted form through a digital addressable system and in the event of failure to do so, our existing registration is liable to be canceled.
- I/We shall not carry programming service provided on the channel generated at the my/our level, which is in violation of the Program & Advertising Codes prescribed in Rules 6 and 7
- I/We have not been convicted for a criminal offence.
- I/We are not of unsound mind as declared by a competent court.
- I/We are not an undischarged insolvent.
- I/We have submitted all the documents as prescribed.

[Download PDF](#)

[Previous](#) [Save & Next](#)

7. Fill the details for Tab 5: Processing Fee Payment – Fill the amount details and click on Proceed to Pay.

Fee Payment Details

Payment of 1 Lakh is required to be made as processing fee.
The payment is to be made in Bharat Kosh (www.bharatkosh.gov) only.
Payment is to be made towards 'Processing fee for MSO registration' purpose under the Ministry of "Information & Broadcasting".
After payment is successful, furnish below the details of Challan.

Payment Purpose Issuance Of MSO	Payment Date ?
Payment Amount ?	Proceed to Pay
0.0	
Application No ?	
Transaction Ref No ?	
Payment Status ?	

[Refresh Payment Status](#) | [Download Details](#)

[Previous](#) [Save & Next](#)

Payment

Applicant Details

Applicant Name*
Test User

Address Details

Address Line 1* High Streat	Address Line 2* High Streat
Landmark	District* Ahmedabad
State Gujarat	Country* India
PIN Code* 382420	

Contact Details

Mobile No.*

9727193382

Alternate Mobile No.

EmailID*

pankaj.bhanderi@tcs.com

Alternate Email ID

Application Type*

MSO Application

Service Type*

Issuance of MSO

Application Number

33973

Remarks*

Fee Details

Select	Service Description	Fees Amount (₹)
<input checked="" type="checkbox"/>	Issuance of MSO License Fee	1
Total		1

Submit

Terms and Conditions

Payment Transaction ID

20210921416

Applicant Name:

Test User

Service Type:

Issuance of MSO

Terms and Conditions

Terms and Conditions as per the rules and regulations of Ministry of Information and Broadcasting (Broadcast Seva).

 I Agree the Terms and Conditions

Submit

Purpose Details						
Sr. No.	Ministry	PAO Name	DDO Name	Purpose and Payment Type	Payment Period / Frequency	Amount (In INR)
1	INFORMATION and BROADCASTING	PAO(Main Sectt.), Ministry of Information & Broadcasting, New Delhi[027667]	MINISTRY OF INFORMATION & BROADCASTING,NEW DELHI.[227668]	Permission Fee of Teleport for up-linking from India - BroadcastSeva,	One Time	1
				INR one only		Total::1

Captcha **fhXkuB** [Get a new Captcha](#)
Text shown in Captcha is case-sensitive
Type the text shown as per the image above

[← Back](#) [Confirm →](#)

Payment Receipt: Download the payment receipt against above transaction.

Payment Acknowledgement

Payment Details	
Payment Status : SUCCESS	Payment Date: 27-08-2021 11:26:06
BharatKosh Transaction ID: 11234566	Broadcast Seva ID: 20210827976
Payment Amount (INR): 1.00	Payment Mode: Online
Payment Purpose: Permission Fee of Teleport for up-linking from India - BroadcastSeva	
Applicant Details	
Applicant Name Test User	Address: High Street, High Street, Ahmedabad, Gujarat, India
Mobile No: 9727193382	Email: pankaj.bhandari@tcs.com
Application Details	
Application Name: CRS Application	Service Name: Issuance of CRS
Application No: 34651	

[OK](#)
[Download Receipt](#)

owned by The Ministry of Information and Broadcasting (MIB)
 Developed and Hosted by TATA Consultancy Services

Date:

Designation of Signatory

Download Application Form *

[Download PDF](#)

Upload Application Form *

[Choose File](#) No File Uploaded

Self-Declaration Form*

(Max Size:40 MB | Allowed Type:pdf | Max Files:1)

After payment-once application is submitted

Applicant will upload all relevant document through Upload tab.

After upload process Applicant will speed post some instructed document as referred by Ministry for MSO and scanned copy will be upload in 'Dispatch Speed Post' tab then click on the Submit application.



Your request has been submitted successfully. Generated request id is 106198, and e-application is GE21UK106198

OK

8. Once application is submitted- applicant can check status by clicking on 'View/Update MSO Application'.

The status can be – 'In progress' for application. That means – it can either be pending with the Ministries (MSO Department).

The status can be – 'Send Back to Applicant'. That mean Applicant have to update that application request in certain places as guided by Ministry.

Services > MSO-DAS > View/Update MSO Application

MSO-DAS

Grid for Renewal of MSO DAS

Grid for MSO Change Details

Grid for MSO Operationalization

New Application For MSO

View/Update MSO Application

Track Payment Status

Support Request

View Support Request status

Raise Support

MSO Application Data Grid

Search:

S. No.	Application Number	Application Date and Time	Application Status	Action	MSO Operati
1	MIB/MSO-DAS/NEW-REQUEST/11092021/107006	11-09-2021 16:54:30	Pending	View	
2	MIB/MSO-DAS/NEW-REQUEST/10092021/106902	10-09-2021 15:40:51	Pending	View	
3	MIB/MSO-DAS/NEW-REQUEST/09092021/106819	09-09-2021 22:29:53	Rejected	View	
4	MIB/MSO-DAS/NEW-REQUEST/01092021/106316	01-09-2021 15:03:09	Pending	View	
5	MIB/MSO-DAS/NEW-REQUEST/27082021/106203	27-08-2021 11:51:04	Pending	View	
6	MIB/MSO-DAS/NEW-REQUEST/27082021/106184	27-08-2021 10:13:35	Sent Back To Applicant	Update	
7	MIB/MSO-DAS/NEW-REQUEST/26082021/106167	26-08-2021 16:42:20	Sent Back To Applicant	Update	
8	MIB/MSO-DAS/NEW-REQUEST/26082021/106165	26-08-2021 15:59:23	Pending	View	
9	MIB/MSO-DAS/NEW-REQUEST/25082021/106135	25-08-2021 19:03:00	Pending	View	
10	MIB/MSO-DAS/NEW-REQUEST/25082021/106131	25-08-2021 16:03:20	Approved	Submit Change Request	Application for MSO

- Once the inter-ministerial committee approves, the Permission Letter is issued. The status of application changes to 'Approved'. Then Applicant will be able to download the Permission letter from 'View/Update MSO Application' Grid.