

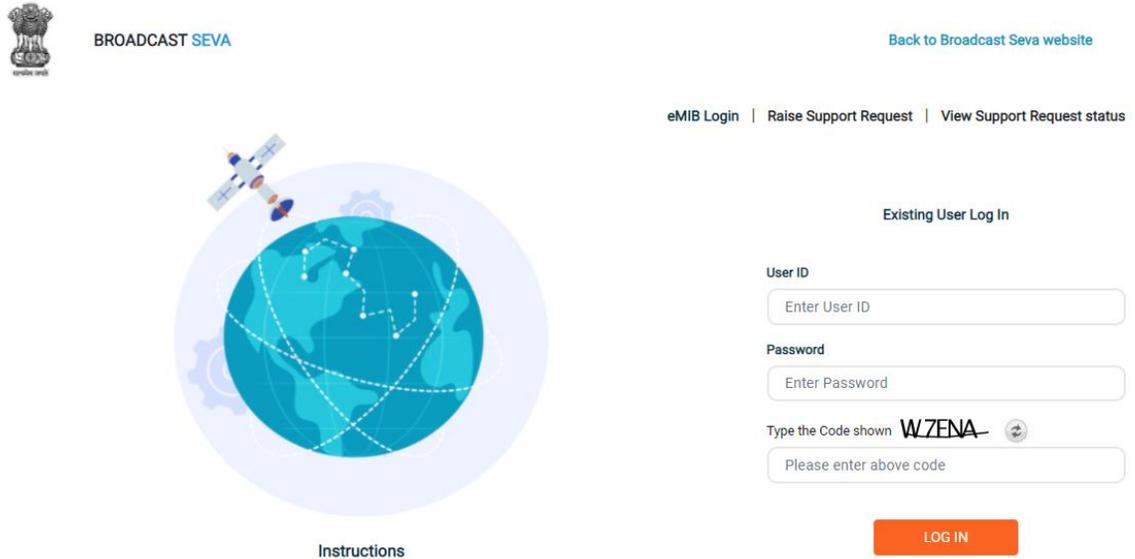
User Manual
For
Application for permission for Hiring/Purchasing of SNG/DSNG
Broadcast Seva
Ministry of Information and Broadcast

Service 9 : Application for permission for hiring/Purchase of SNG/DSNG

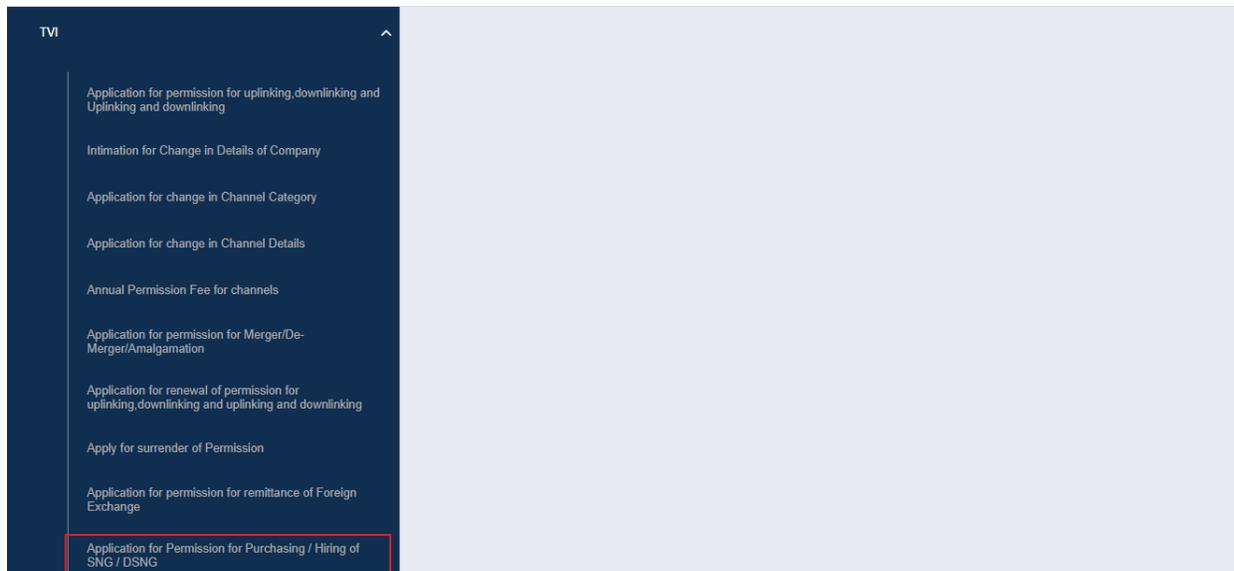
User login into portal and provides User credentials:

Applicant Login:

1. Existing user will login in below screen:



2. On logging in, with credentials- left corner denotes menu where user can find service:
Application for permission for purchasing/hiring of SNG/DSNG.



Broadcast Seva

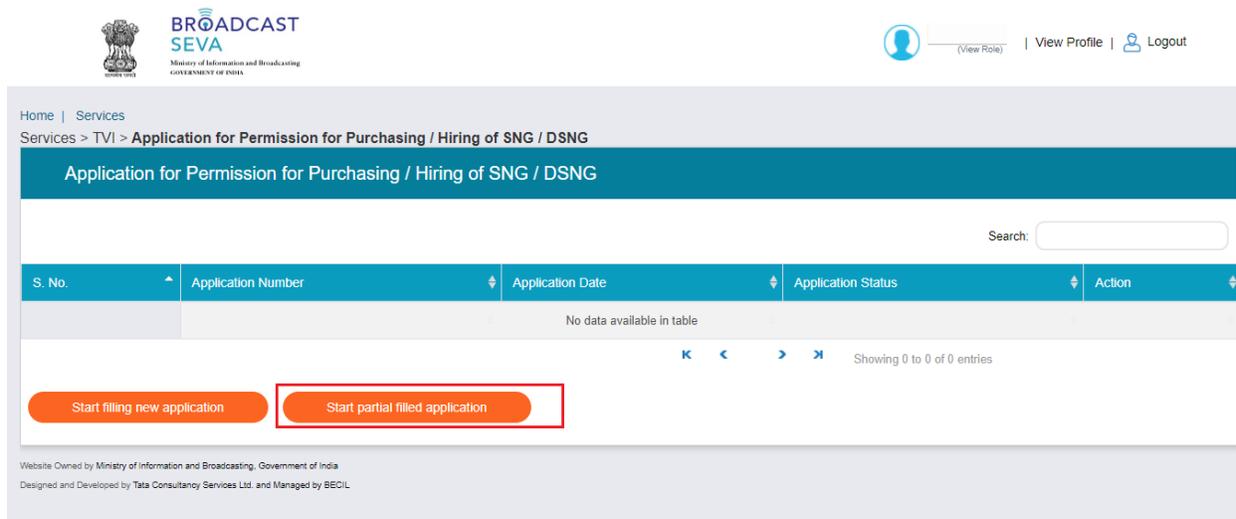
a) Applicant can start the process to apply to get permission for purchase/ hire of SNG/DSNG :

The screenshot shows the Broadcast Seva portal interface. At the top left is the Government of India logo and the 'BROADCAST SEVA' logo. At the top right is a user profile icon with a dropdown menu containing '(View Role)', 'View Profile', and 'Logout'. Below the header is a breadcrumb trail: 'Home | Services' and 'Services > TVI > Application for Permission for Purchasing / Hiring of SNG / DSNG'. A teal banner displays the page title 'Application for Permission for Purchasing / Hiring of SNG / DSNG'. A search bar is located on the right. Below the search bar is a table with columns: 'S. No.', 'Application Number', 'Application Date', 'Application Status', and 'Action'. The table contains the message 'No data available in table' and pagination controls showing 'Showing 0 to 0 of 0 entries'. Two orange buttons are visible: 'Start filling new application' (highlighted with a red box) and 'Start partial filled application'. At the bottom, a footer states: 'Website Owned by Ministry of Information and Broadcasting, Government of India. Designed and Developed by Tata Consultancy Services Ltd. and Managed by BECIL.'

b) Applicant can view the status of his existing/applied applications, which is sent to MIB.

This screenshot is identical to the one above, showing the Broadcast Seva portal interface. The table area, including the columns 'S. No.', 'Application Number', 'Application Date', 'Application Status', and 'Action', and the message 'No data available in table', is highlighted with a red box. The rest of the page, including the header, search bar, and buttons, remains the same.

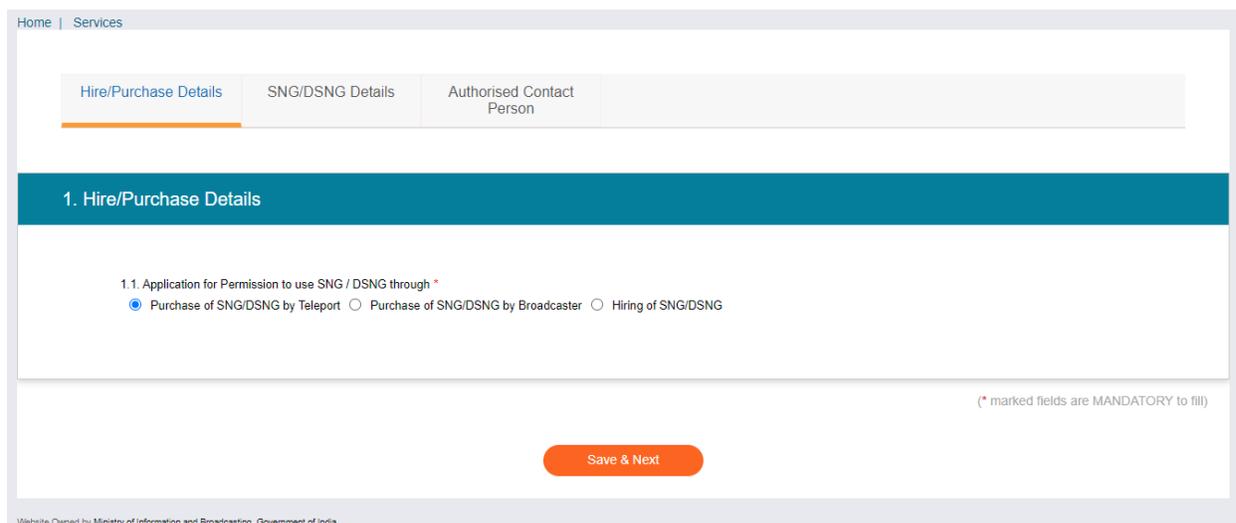
c) Applicant can open partial filled save application and fill the application.



3. On clicking on- “Start filing new application” Button, user receives the application form to apply for permission for hiring/Purchasing of SNG/DSNG:

- There are total 3 tabs.
- The screen of SNG/DNG details tab is depend upon the selected value by the user from field 1.1 of Hire/Purchase Details.
- At the end of each tab there is an option for – ‘Save and Next’. The save and next Button provides facility to save application form’s data and move further into the application.
- User can save and then continue filling application at a later date or time.

4. Sample application form:
Tab 1: Hire/Purchase Details Tab



Broadcast Seva

SNG/DSNG DetailsTab

[In case of Purchase of SNG/DSNG by teleport value]

Home | Services

Hire/Purchase Details | **SNG/DSNG Details** | Authorised Contact Person

1. Purchase of SNG/DSNG by teleport

1.1 Enter the total number of SNG/DSNG Vans to be Purchased. *

1.2 Name of Teleport permitted by M/o Information & Broadcasting. *

1.3 Validity of permission of Teleport *
From date
To date

1.4 STV No. *

STV No.	Action
---------	--------

1.5 Upload copies of permission(s) in respect of permitted Teleport by Ministry

No File Uploaded

Upload copies of permission(s) in respect of permitted Teleport by Ministry*
(Max Size:40 MB | Allowed Type pdf | Max Files:1)

2. DSNG Details

2.1 Antenna size (in meters) *

2.2 Type of Band *

2.3 Purpose of Purchase. *

2.4 Whether the Satellite is Indian? *
 YES NO

Broadcast Seva

2.5 Orbital Location of the Satellite *

2.6 Name of satellite service provider *

2.7 Copy of Agreement with Satellite Service provider for DSNG Van

[Choose File](#) No File Uploaded

Copy of Agreement with Satellite Service provider for DSNG Van*
(Max Size:40 MB | Allowed Type:pdf | Max Files:1)

2.8 Frequency Allocation letter from Dept. of Space for the bandwidth.

[Choose File](#) No File Uploaded

Frequency Allocation letter from Dept. of Space for the bandwidth*
(Max Size:40 MB | Allowed Type:pdf | Max Files:1)

3. Transponder Details

3.1 Number of Transponders *

3.2 Transponder Capacity

4. Other Details

4.1 Name of the Company from which DSNG/Equipment to be purchased *

4.2 Any other details of SNG/DSNG *

4.3 Parking location of DSNG VAN *

4.4 Invoice from the company from which DSNG/Equipments to be purchased

[Choose File](#) No File Uploaded

Invoice from the company from which DSNG/Equipments to be purchased*
(Max Size:40 MB | Allowed Type:pdf | Max Files:1)

4.5 Scanned copy of Notarized Affidavit/Undertaking

[Choose File](#) No File Uploaded

Scanned copy of Notarized Affidavit/Undertaking*
(Max Size:40 MB | Allowed Type:pdf | Max Files:1)

Download Proforma

[Download PDF](#)

Note: Please download proforma of affidavit. Please notarized it. After notarizing, signed it, upload scanned copy, and also send it through speed Post.

(* marked fields are MANDATORY to fill)

[Previous](#)

[Save & Next](#)

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SNG/DSNG Details Tab

[In case of Purchase of SNG/DSNG by Broadcaster]

Broadcast Seva

Home | Services

Hire/Purchase Details

SNG/DSNG Details

Authorised Contact
Person

Disclaimer:- Companies holding permission for at least 1 News Channel, are only eligible for this application.

1. Purchase of SNG/DSNG by Broadcaster

1.1 Enter the total number of SNG/DSNG Vans to be Purchased *

1.1 Enter the total number of SNG/DSNG Vans to be Purchased

1.2. News & Current Affair Channel(s) permitted by M/o Information & Broadcasting

1.2.1. Name of News & Current Affair Channel(s) permitted by M/o Information & Broadcasting *

---Select Option---

1.2.2. Validity of permission of channel *

From date

From date

To date

To date

Add

Reset

News & Current Affair Channel(s)	From date	To date	Action
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2. DSNG Details

2.1 Antenna size (in meters) *

2.1 Antenna size (in meters)

2.2 Type of Band *

---Select Option---

Broadcast Seva

2.3 Purpose of Purchase. *

2.3 Purpose of Purchase.

2.5 Orbital Location of the Satellite *

2.5 Orbital Location of the Satellite

2.7 Copy of Agreement with Satellite Service provider for DSNG Van

[Choose File](#) No File Uploaded

Copy of Agreement with Satellite Service provider for DSNG Van*
(Max Size:40 MB | Allowed Type:pdf | Max Files:1)

2.4 Whether the Satellite is Indian? *

YES NO

2.6 Name of satellite service provider *

2.6 Name of satellite service provider

2.8 Frequency Allocation letter from Dept. of Space for the bandwidth.

[Choose File](#) No File Uploaded

Frequency Allocation letter from Dept. of Space for the bandwidth*
(Max Size:40 MB | Allowed Type:pdf | Max Files:1)

3. Transponder Details

3.1 Number of Transponders *

3.1 Number of Transponders

3.2 Transponder Capacity

3.2 Transponder Capacity

4. Other Details

4.1 Name of the Company from which DSNG/Equipment to be purchased *

4.1 Name of the Company from which DSNG/Equipment to be purchase

4.2 Any other details of SNG/DSNG *

4.2 Any other details of SNG/DSNG

4.3 Parking location of DSNG VAN *

4.3 Parking location of DSNG VAN

4.4 Invoice from the company from which DSNG/Equipments to be purchased

[Choose File](#) No File Uploaded

Invoice from the company from which DSNG/Equipments to be purchased*
(Max Size:40 MB | Allowed Type:pdf | Max Files:1)

4.5 Scanned copy of Notarized Affidavit/Undertaking

[Choose File](#) No File Uploaded

Scanned copy of Notarized Affidavit/Undertaking*
(Max Size:40 MB | Allowed Type:pdf | Max Files:1)

Download Proforma

[Download PDF](#)

Note: Please download proforma of affidavit. Please notarized it. After notarizing, signed it, upload scanned copy, and also send it through speed Post.

(* marked fields are MANDATORY to fill)

[Previous](#)

[Save & Next](#)

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SNG/DSNG DetailsTab
[In case of hiring of SNG/DSNG]

Broadcast Seva

Home | Services

Hire/Purchase Details | **SNG/DSNG Details** | Authorised Contact Person

Disclaimer:- Companies holding permission for at least 1 News Channel, are only eligible for this application.

1. SNG / DSNG Details

1.1 Name of the Company from which SNG / DSNG to be hired. *

1.1 Name of the Company from which SNG / DSNG to be hired.

1.2 Total Number of SNG/DSNG to be hired

1.1.1 Vehicle No. *	1.2.2 WPC License number of DSNG *
1.1.1 Vehicle No.	1.2.2 WPC License number of DSNG
1.2.3 WPC License valid upto	1.2.4 Upload WPC License
1.2.3 WPC License valid upto 	Choose File No File Uploaded Upload WPC License* (Max Size:40 MB Allowed Type:PDF Max Files:1)
Add	Reset

1.1.1 Vehicle No.	1.2.2 WPC License number of DSNG	1.2.3 WPC License valid upto	1.2.4 WPC License Attachment	Action
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1.3 Details of SNG/DSNG vans *

1.3 Details of SNG/DSNG vans

1.4. Type of Band *

---Select Option---

Broadcast Seva

1.5 Purpose of Hiring * <input type="text" value="1.5. Purpose of Hiring"/>	1.6 Parking location of DSNG VAN * <input type="text" value="1.6 Parking location of DSNG VAN"/>
1.7 Whether the Satellite is Indian? * <input type="radio"/> YES <input type="radio"/> NO	
1.8 Name of Satellite service provider * <input type="text" value="1.8 Name of Satellite service provider"/>	1.9 Orbital Location of the Satellite * <input type="text" value="1.9 Orbital Location of the Satellite"/>
1.10 Bandwidth * <input type="text" value="1.10 Bandwidth"/> MHz	
1.11 Copy of Agreement with Satellite Service provider for DSNG Van <div>Choose File No File Uploaded Copy of Agreement with Satellite Service provider for DSNG Van* (Max Size:40 MB Allowed Type:pdf Max Files:1)</div>	1.12 Frequency Allocation letter from Dept. of Space for the bandwidth. <div>Choose File No File Uploaded Frequency Allocation letter from Dept. of Space for the bandwidth* (Max Size:40 MB Allowed Type:pdf Max Files:1)</div>

2. Transmission Details

2.1 Number of News & Current Affair Channel(s) permitted by M/o Information & Broadcasting *

3. Hiring Permission

3.1 Agreement period *

From date  **To date** 

3.2 Upload Lease Agreement for Equipment

Choose File No File Uploaded
Lease Agreement for Equipment*
(Max Size:40 MB | Allowed Type:pdf | Max Files:1)

(* marked fields are MANDATORY to fill)

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Tab 3: Authorised Contact Person

Broadcast Seva

Home | Services

Hire/Purchase Details SNG/DSNG Details **Authorised Contact Person**

1. Authorised Contact Person

1.1. Name of the Authorised Signatory *

Mr Anshul

1.2. Designation of the Authorised Signatory *

Officer

1.3. Email ID *

anshul@gmail.com

1.4. Mobile Number/Telephone Number *

22 43453453

Add

Reset

Prefix	Name	Designation	Email Id	STD	Phone Number	Action
Mr	Anshul	Officer	anshul@gmail.com	22	43453453	View / Edit / Delete

(* marked fields are MANDATORY to fill)

Previous

Save & Next

Note:

By click on Preview Button, User can see Print Preview of Application form and take print for the same.

Once user submits the application, user receives an acknowledgement. The application will submit into Portal.

Note: User can take print out for the acknowledgement by pressing CTRL+P .