

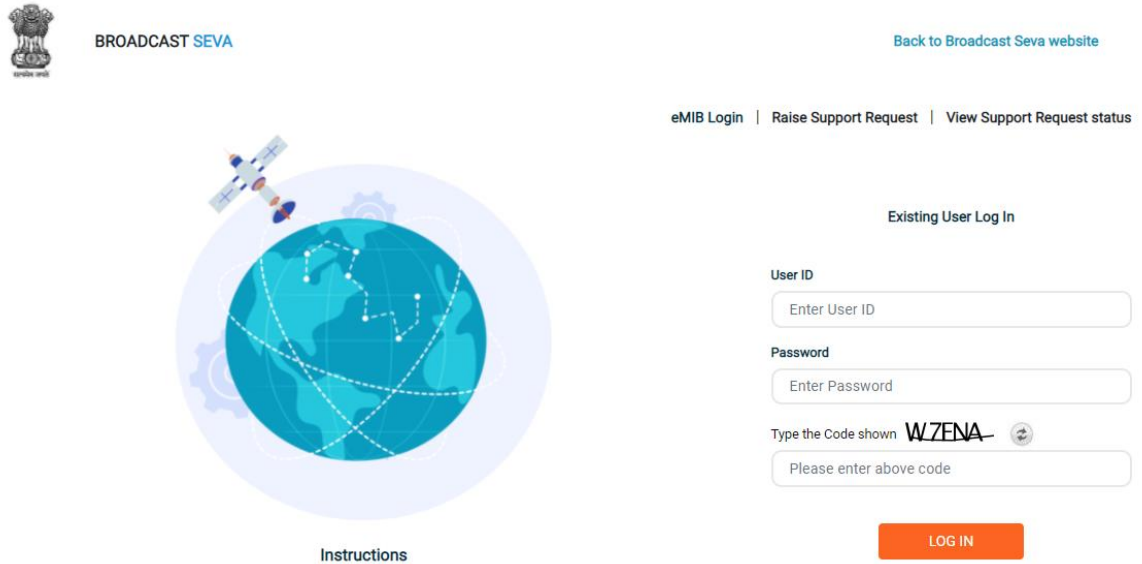
**User Manual**  
**For**  
**Apply for surrender of permission**  
**Broadcast Seva**  
**Ministry of Information and Broadcast**

## **Service 8 : Apply for Surrender of Permission**

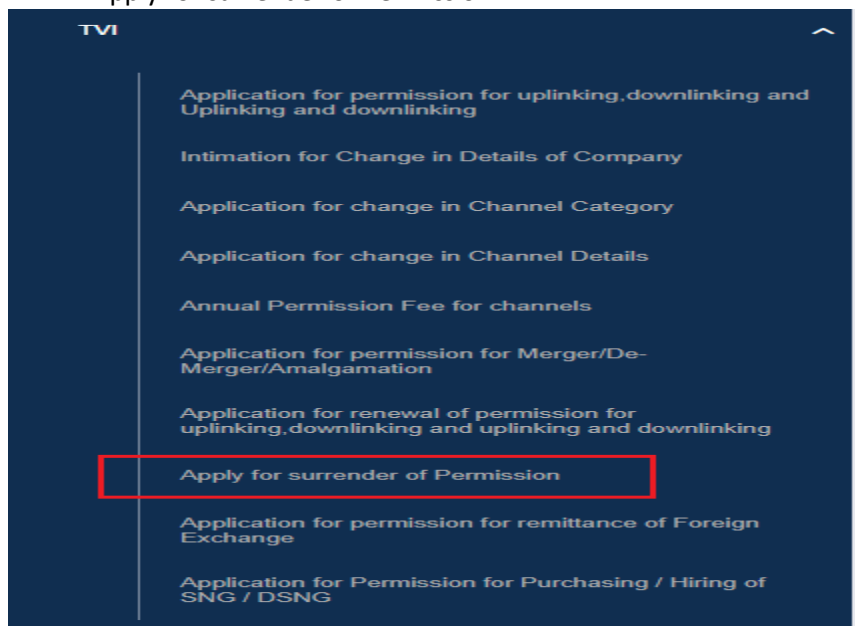
User login into portal and provides User credentials:

Applicant Login:

1. Existing user will login in below screen:



2. On logging in, with credentials- left corner denotes menu where user can find service: Apply for surrender of Permission.



Note: This service will be available to user(s) only if the user has permitted channel.

## Broadcast Seva

a) Applicant can start the process to apply for surrender of permission:

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b) Applicant can view the status of his existing/applied applications, which is sent to MIB.

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c) Applicant can open partial filled save application and fill the application.

Home | Services  
Services > TVI > **Apply for surrender of Permission**

To Apply for Surrender of Channel Permission

Search:

S. No.	Application Number	Application Date	Application Status	Action
No data available in table				

Showing 0 to 0 of 0 entries

[Start filling new application](#) [Start partial filled application](#)

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- On clicking on- “Start filing new application” Button, user receives the application form to apply for surrender of permission :
  - At the end of each tab there is an option for – ‘Save and Next’.
  - User can save and then continue filling application at a later date or time.

#### 4. Sample application form:

Home | Services

To Apply for Surrender of Channel Permission

- Company Name \*
- Channel Name \*
- Channel Category \*
- Reason for surrender of Permission \*
- Date on which Surrender of Permission requested \*
- Annual Permission Fee paid upto which period  
From \*  To \*
- Upload Request Letter  
[Choose File](#) No File Uploaded  
Upload Request Letter\*  
( Max Size:40 MB | Allowed Type:pdf | Max Files:1 )
- Any other Remarks

## Broadcast Seva

The screenshot displays a web form titled "Broadcast Seva". It contains two main input sections: "9. Outstanding Amount (Rs)" with a text box containing "Outstanding Amount (Rs)", and "10. Outstanding Fee Year" with "From" and "To" date pickers. Below these are three orange buttons: "Preview", "Save As Draft", and "Submit". At the bottom, a footer states: "Website Owned by Ministry of Information and Broadcasting, Government of India. Designed and Developed by Tata Consultancy Services Ltd. and Managed by BECIL."

By click on Preview Button, User can see Print Preview of Application form and take print for the same.

Once user submits the application, an acknowledgement will receive:

Note: User can take print out of the acknowledgement by pressing CTRL+P .