User Manual

For

Application for Changes in existing approved permission of

Direct-to-Home (DTH)

Broadcast Seva

Ministry of Information and Broadcast

Service 2- Application form for updating any changes in existing license for Direct-To-Home

Link for logging in the portal (UAT Environment):

https://alb-uat-prtweb-589507420.ap-south-1.elb.amazonaws.com/digigov-portal-web-app/

Applicant Login:

1. Existing user will login in below screen:



BROADCAST SEVA



eMIB Login | Raise Support Request | View Support Request status Existing User Log In User ID Enter User ID Password Enter Password Type the Code shown WZENA-

Back to Broadcast Seva website

2. On logging in, with credentials- left corner denotes menu where:

S	earch c	Nome Service Service
т	ack Payment Status TH Operators	Witchile Chrind by Ministry of Information and Broadcasting, Genement of India Designed and Developed by Rate Consultancy Bervices List, and Managed by &ECU.
	New-Application Draft List1 Dfh Submitted Application Fubriterly License Fee Update Board of Directors Update CCO Details Update Company Details Update Company Details Update Shareholding Details-Other Buainesses Details Update Shareholding Details-Other Company Update Shareholding Details-Other Update Shareholding Details-Other Update Shareholding Details-Other Update Shareholding Details-Other Update Structure of Equity Capit Update International Details	To update approved application

3. On clicking on- 'Quarterly License Fee' below form opens with details of payment purpose auto populated

ayment Purpose	Payment Date 🕴 🤨	
uarteny ree payment of DTH		
iyment Amount 🔭 🕐	Proceed to Pay	
0.0		
oplication No * 🥐		
ansaction Ref No 🏄 🕜		
ıyment Status 🥐		
rresn Payment Status Download Details		
Year		

- Applicant to update payment amount and click proceed to pay
- Applicant further needs to select Year and Quarter for the payment being made
- Lastly to update other description and upload Gross Revenue provisional audited report and submit

Broadcast Seva

- Details of Board of Directors & Key Executives to be updated

etails of Company Details of the CEO <u>Other Director(s) Details</u> Equity of SHP Part achnical Details Form-E Form-F Status of Application Fees	icular of Other Bussiness(es) Shareholding Details (Other Co.) Shareholding Details (Applicant Co.)
Enter the details of Directors	
1. Name •	2. Date of Birth
3. Does He/She has any Shares in the Company?*	2. Date or Birth 4. Director Identification Number (DIN) -
DIN Attachment *	4. Director identification Number (DIN)
No File Uploaded 5. Is He/She cilizen of India?*	6. Date of Appointment *
e Yes No 7. Email ID *	6. Date of Appointment
7. Email ID	8. Telephone Number/Mobile Number

Applicant to update

- Personal information, Residential, Permanent and Official Address
- Applicant to fill Self Declaration includes PSA, NSA and Criminal Proceedings
- Add details of all Directors, Foreign Nationals and Key Executives, cross check the details in tabular form at end of the screen once saved
- Save & Next

- Equity & SHP

Shareholding Details (Applicant Co.)	O Other Director(s) Details	Equity of SHP	of Application	Jther Bussiness(es)	Shareholding Details (Other Co.)
ondronolding Botalis (Applicant 66.)		Tomin Otatas	on application	1003	
Equity and SHP Details					
1.1 SHP as on date *			1.2. Authorised S	Share Capital of the Compa	ny *
04/08/2021	ŧ		12		
1.3. Share Paid Up Capital *					
12					

ails of Sha	areholders holding 10% or more equity/shares		
	1. Type of Share Holder *		1. Name *
	Select Option	~	Select ¥ 1. Name
	3 Direct Investment		
	3.1 Number of Shares *		3.2 % of total paid up shares *
	3.1 Number of Shares		3.2 % of total paid up shares
	4 Portfolio Investment		
	4.1 Number of Shares *		4.2 % of total paid up shares *
	4.1 Number of Shares		4.2 % of total paid up shares
Date of Birth (6 Officenship -
5. Date of Bi	rth	F.	Indian
. Email ID *			8. Telephone Number/Mobile Number*
7. Email ID			8. Telephone Number/Mobile Number
Does He/She	has a valid passport? *		10. PAN No. of ShareHolder/Company *

3. [Details of shareholders holding	less then 10% equity			
			Share	Holding	
		Direct Ir	vestment	Indirect I	nvestment
S.No.	Category of Shareholders	No. of Shares	No. of Shares	% of total paid up Shares	% of total paid up Shares
1	Indian Individual	5	55.0	5	5.0
2	Indian Company	5	5.0	55	% of total paid up Shares
3	Foreign Individual	5	5.0	5	5.0
4	Foreign Company	5	No. of Shares	5	5.0
5	FII	5	5.0	5	5.0
6	NRI	5	5.0	5	5.0
7	OCB	5	5.0	5	5.0
8	PIO	5	5.0	5	5.0
9	Any Other	5	5.0	5	5.0

- Applicant to update Equity and Shareholding pattern details
- Applicant to further update Details of Shareholder's holding 10% or more equity/shares
- Applicant to fill personal information, Residential, Permanent and Official Address
- Applicant to further update Details of Shareholder's holding less than 10% equity/shares
- Save & Next

Broadcast Seva

User Manual for Application for Permission of DTH

- Particular of Other Businesses

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e Service							
Details of Cor	mpany Detai	ls of the CEO	Other Director(s) Details	Equity of SHP	Particular of Other Bussiness(es)	Shareholding Details (Other Co.)	Shareholding Details (Applicant C
Technical Det	tails Form-E	Form-F S	Status of Application Fees			. . , ,	
					Particulars of Other Businesses		
		Does Applicant Co any other business Yes No	mpany involved/transact in s				
			Proviour			Ne	wt
			Trevous				
ite Owned by Ministry of Inform	nation and Broadcasting,	Government of India and Managed by BECIL	THEROUS				

• Applicant to update if involved in other businesses

- Shareholding Details Other Company

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Details of Compan	iy Details of th	ne CEO	Other Director(s) I	Details	Equity of SHP	Particular of Other Bussines	(es) Shareholding D	etails (Other Co.)	Shareholding Det	tails (Applicant Co.)
Technical Details	Form-E For	rm-F St	tatus of Application	Fees						
hareholding Deta	ils (Other Comp	pany)								
	Company	casting Com	pany and Gable Network	k Company n	toid shares in the A	pplicant				
	Ves No									
	© Yes ○ No									
	Yes No Name of the Comp	pany			Activity	Broadcasting or Cable Network)		% age of equity holdin	g in the Applicant Comp	any
	Yes No Name of the Comp Name of the Comp	pany Company			Activity (Activit	Broadcasting or Cable Network) ly (Broadcasting or Cable Network		% age of equity holdin % age of equity ho	g in the Applicant Compa olding in the Applicant	any Comp
	Yes No Name of the Comp Name of the Comp	pany Company			Activity (Activit	Broadcasting or Cable Network) ty (Broadcasting or Cable Network		% age of equity holdin % age of equity ho	g in the Applicant Compa	any Comp
	Yes No Name of the Comp Name of the Comp	pany Company			Activity Activit	Broadcasting or Cable Network) ly (Broadcasting or Cable Network		% age of equity holdin % age of equity ho	g in the Applicant Compa	any Comp
	Yes No Name of the Comp Name of the C	pany tompany	Add		Activity (Activit	Broadcasting or Cable Network) y (Broadcasting or Cable Network		% age of equity holdin % age of equity ho Reset	g in the Applicant Compa	any Comp
	Yes No Name of the Comp Name of the C	pany Company	Adi		Activity (Activit	Broadcasting or Cable Network) ty (Broadcasting or Cable Network		% age of equity holdin % age of equity ho Reset	g in the Applicant Comp	any Comp
Name	Yes No Name of the Comp Name of the C	pany :ompany	Add	asting or Ca	Activity Activit Activit	Broadcasting or Cable Network) ty (Broadcasting or Cable Network) 96 ane of	quify holding in the Applic	% age of equity holdin % age of equity ho Reset	g in the Applicant Comp.	any : Comp Action
Name	Yes No Name of the Comp Name of the Co	pany :ompany	Add Activity (Broadca	asting or Ca	Activity (Activit	Broadcasting or Cable Network) ty (Broadcasting or Cable Network (Broadcasting or Cable Network) % age of (quity holding in the Applic	% age of equity holdin % age of equity hr Reset ant Company	g in the Applicant Comp.	any : Comp Action

• Applicant to update if other Broadcasting company holding share in Applicant Company

- Shareholding Details Applicant Company

Details of Compa	ny Details of the CEO Other Director(s) Det	ails Equity of	SHP Particular of Other Bussiness(es)	Shareholding	Details (Other Co.) Shareholding Details (Applican	t Co.)
Technical Details	Form-E Form-F Status of Application	Fees				
Shareholding Deta	ails (Applicant Company)					
	Particular of Equity Holding of the Applicant in other Broad Companies	cast Companies an	Cable Network			
	○ Yes No					
	Name of the Company		ctivity (Broadcasting or Cable Network)		% age of equity holding in the Applicant Company	
	Name of the Company		Activity (Broadcasting or Cable Network)		% age of equity holding in the Applicant Comp	
	Add				Reset	
Name of the Company	Activity (Broadcasting or Cable Ne	twork)	% age of equity	/ holding in the App	olicant Company	Action
	Previous				Next	

• Applicant to Particular of Equity Holding of the Applicant in other Broadcast Companies and Cable Network Companies

– Technical Details

tails of Company Details of the CEO Other Director(s) D	etails Equity of SHP Particular of Other Bussiness(et) Share	eholding Details (Other Co.) Shareholding Details (Applicant Co.)
hnical Details Form-E Form-F Status of Application	Fees		
	Technical Details		
Space Segment of DTH Platform			
Whether the Satellite is Indian	Name of the Satellite *		Orbital Location of the Satellite •
	Name of the Satellite		Orbital Location of the Satellite
Type and No. of Transponders to be hired *	Frequency Band of Operations *		Transponder Center Frequencies *
Type and No. of Transponders to be hired	Select Option	~	Transponder Center Frequencies
No.of TV Channels in each Transponders *	Details of Data rate, FEC, Modulation, Bandwidth and specific		EIRP *
No.of TV Channels in each Transponders	trequency range for each riv channel		EIRP
	Details of Data rate, FEC, Modulation, Bandwidth an	d specific	
Details of Uplinking Station			
DTH uplink station location *	Uplink frequency Band (Circle Approx.) *		Uplink Antenna Size *
DTH uplink station location	Select Option	~	Uplink Antenna Size
Uplink Antenna Gain *	Uplink EIRP (Max) *		Uplink EIRP (Min)
Uplink Antenna Gain	Uplink EIRP (Max)		Uplink EIRP (Min)
Transponder Center Frequencies	No.of TV Channels in each Transponders		Details of Data rate, FEC, Modulation, Bandwidth and specific Frequency range for each TV Channel
Transponder Center Frequencies	No.of TV Channels in each Transponders		Details of Data rate. FEC. Modulation. Bandwidth and specific
Details of Devertick Station			
Size of Downlink (Max.)	Antenna Size (Min.)		Proposed No. of Channels
Size of Downlink (Max.)	Antenna Size (Min.)		Proposed No. of Channels

- Applicant to update Space Segment of DTH Platform with annexure upload
- Applicant to update Details of uplinking Station with annexure upload
- Applicant to update Details of downlinking Station with annexure upload

- Details of Vertically Integrated Entity (Form E)

lotails of Company Dot	ils of the CEO Othe	r Diractor(c) Dotaile	Equity of SHP Particu	lar of Other Bussiness(es) Share	holding Dotails (Other Co.) Shar	obolding Dotails (Applicant Co
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echnical Details		Application 1 ees	,			
			Details of Vertica	ally Integrated Entity(Form E)		
Name of the Applic	nt Company					
AKS	nto.					
02/08/2021	ile .	Ē				
Total Operational C	annel(s) Capacity					
12						
Name of the Broad	aster Company in which DTI	H operator have vertical	Percentage of total channel ca	apacity reserved for vertical entity	Number of Channel Reserve for integrate	d entity
integration			Percentage of total chan	nel capacity reserved for vertical entil	Number of Channel Reserve for int	egrated entity
Name of the Br	adcaster Company in wh	hich DTH operator ha				
			Add	Reset		
• A	pplicant to	update D	etails of Vert	cically Integrated	Entity(Form E)	
• 4	pplicant to	update D	etails of Vert	cically Integrated	Entity(Form E)	
• 4	pplicant to	update D	etails of Vert	ically Integrated	Entity(Form E)	
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- Applicant to update Application for Platform Service Channel
- Applicant to update Regional, Correspondence and Head office address
- Applicant to update Existing Platform Services Channels Offered
- Applicant to update New Platform Services Channels Offered (if any)

- Status of Application

etails of Compa	ny Details of the CEO Other Director(s) Details Equity of S	SHP Particular of (Other Bussiness(es) Shareholding Details (Other Co.) Shareholding Details (Applicant Co	o.)
chnical Details	Form-E Form-F Status of Application Fees			<i>`</i>
uance of Letter				
	Date Of Submission for security Clearance for MHA approval *		Clearance Certificate Received from MHA	
	02/08/2021		⊖ Yes ⊪ No	
			Clearance certificate MHA* Download Sample Document	
			DTH Licence.pdf •	
	Date of Submission for Clearance Certificate Received from DoS*		Clearance Certificate Received from Dept.of Space	
	04/08/2021		Download Sample Document	
			Clearance certificate DOS *	
	Date of Non Refundable Entry fee for DTH - challan copy *		Non Refundabe Entry fee for DTH - challan copy	
	04/08/2021		Download Sample Document	
			Challan Copy *	

- Applicant to update Security Clearance Form and non-refundable fees details. Submit the application for MHA approvals
- If non refundable fees not paid, applicant to update the fields accordingly and make the payment in Fees TAB as per the drop-down provision

Home Service Service > DTH Operato	perators > Dth Submitted Application DTH Approved Data					
				Search:		
	S.No.	•	Application Number \$	Application Date	Application Status	
	1		MIB/DTH/NEW-REQUEST/31082021/102731	31-Aug-2021	In-Progress	
	2		MIB/DTH/NEW-REQUEST/27082021/102688	27-Aug-2021	In-Progress	
	3		MIB/DTH/NEW-REQUEST/27082021/102685	27-Aug-2021	Approved	
			к <	> > Showing 1 to 3 of 3 items		
Website Council by Ministry of Information and Broadcasting, Government of India Designed and Developed by Tata Consultancy Services List, and Managed by BEOL						

Once application is submitted- applicant can check status by clicking on 'DTH Submitted Application'.

- 1. The status can be 'In progress' for application, that means it can either be pending with the Application Owner or Ministries.
- 2. The Status can be -'Approved' once it is approved at all levels
- 3. The Status can be 'Rejected' basis the criteria for application is not met